



YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

1. Name of the Institution

SRI SAI BABA NATIONAL DEGREE COLLEGE

- Name of the Head of the institution **Dr. C. Prabhakara Raju**
- Designation **Principal**
- Does the institution function from its own campus? **Yes**

- Phone No. of the Principal **08554244585**
- Alternate phone No. **08554244585**
- Mobile No. (Principal) **9866887780**
- Registered e-mail ID (Principal) **ssbnadc@gmail.com**
- Address **Opp. Z.P. Office, Govt. Hospital Road**
- City/Town **Anantapur**
- State/UT **Andhra Pradesh**
- Pin Code **515001**

2. Institutional status

- Autonomous Status (Provide the date of conferment of Autonomy) **27/01/2005**
- Type of Institution **Co-education**

- Location **Semi-Urban**

- Financial Status **UGC 2f and 12(B)**
- Name of the IQAC Co-ordinator/Director **Dr. M. Madhusmitha**
- Phone No. **08554244585**
- Mobile No: **9494816099**
- IQAC e-mail ID **ssbnadc@gmail.com**

3. Website address (Web link of the AQAR (Previous Academic Year)) https://ssbnc.in/files/AQAR/2020_21/aqar_report_2020_21.pdf

4. Was the Academic Calendar prepared for that year? **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: https://ssbnc.in/files/AQAR/2021_22/acal_2021_22.pdf

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 2	A	3.05	2013	25/10/2013	24/10/2018

6. Date of Establishment of IQAC **08/07/2007**

7. Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)?

Institution/ Department/Faculty/School	Scheme	Funding Agency	Year of Award with Duration	Amount
NIL	NIL	NIL	Nil	00

8. Provide details regarding the composition of the IQAC:

- Upload the latest notification regarding the composition of the IQAC by the HEI [View File](#)

9. No. of IQAC meetings held during the year **1**

- Were the minutes of IQAC meeting(s) and compliance to the decisions taken **Yes**

uploaded on the institutional website?

- If No, please upload the minutes of the meeting(s) and Action Taken Report
- No File Uploaded

10. Did IQAC receive funding from any funding agency to support its activities during the year?

No

- If yes, mention the amount

11. Significant contributions made by IQAC during the current year (maximum five bullets)

1. IQAC ensures that the academic plan is implemented as per schedule
2. Community Service Project is mandatory for the first year completed students
3. Participated in AISHE
4. IQAC and the department of physical education conducted the intercollegiate tournament

12. Plan of action chalked out by IQAC at the beginning of the academic year towards quality enhancement and the outcome achieved by the end of the academic year:

Plan of Action	Achievements/Outcomes
Mentoring system	For Every 10-20 Students successfully implemented the mentoring system in the college
Vaccination program	Successfully conducted the Free Vaccination program in the college to avoid the COVID-19
The college website was proposed to change its features to a user friendly	It was upgraded to a new platform with more user friendly for easy access of the staff and students
Promoting young faculty members to undergo orientation program, FDP	The IQAC created a forum for sharing information among the young faculty members regarding different courses conducted by various colleges

13. Was the AQAR placed before the statutory body? **No**

- Name of the statutory body

Name of the statutory body	Date of meeting(s)
Nil	Nil

14. Was the institutional data submitted to AISHE ? **Yes**

- Year

Part A**Data of the Institution**

1.Name of the Institution	SRI SAI BABA NATIONAL DEGREE COLLEGE
• Name of the Head of the institution	Dr. C. Prabhakara Raju
• Designation	Principal
• Does the institution function from its own campus?	Yes
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• Alternate phone No.	08554244585
• Mobile No. (Principal)	9866887780
• Registered e-mail ID (Principal)	ssbnadc@gmail.com
• Address	Opp. Z.P. Office, Govt. Hospital Road
• City/Town	Anantapur
• State/UT	Andhra Pradesh
• Pin Code	515001
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• Autonomous Status (Provide the date of conferment of Autonomy)	27/01/2005
• Type of Institution	Co-education
• Location	Semi-Urban
• Financial Status	UGC 2f and 12(B)
• Name of the IQAC Co-ordinator/Director	Dr. M. Madhusmitha

• Phone No.	08554244585				
• Mobile No:	9494816099				
• IQAC e-mail ID	ssbnadc@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year))	https://ssbnc.in/files/AQAR/2020_21/agar_report_2020_21.pdf				
4.Was the Academic Calendar prepared for that year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://ssbnc.in/files/AQAR/2021_22/acal_2021_22.pdf				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 2	A	3.05	2013	25/10/2013	24/10/2018
6.Date of Establishment of IQAC			08/07/2007		
7.Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)?					
Institution/ Department/Faculty/School	Scheme	Funding Agency	Year of Award with Duration	Amount	
NIL	NIL	NIL	Nil	00	
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9.No. of IQAC meetings held during the year	1				
• Were the minutes of IQAC meeting(s) and compliance to the decisions taken uploaded on the institutional website?	Yes				

<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded
10. Did IQAC receive funding from any funding agency to support its activities during the year?	No
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<ul style="list-style-type: none"> Name of the statutory body 	
Name of the statutory body	Date of meeting(s)
Nil	Nil
14. Was the institutional data submitted to AISHE ?	Yes
<ul style="list-style-type: none"> Year 	
Year	Date of Submission
2021-22	06/01/2023
15. Multidisciplinary / interdisciplinary	
NIL	
16. Academic bank of credits (ABC):	
NIL	
17. Skill development:	
<p>In order for students to reach desired competency levels, the SSBN degree college places a strong emphasis on skill development. The college has adopted a curriculum and syllabus that follow the concept of outcome-based education, which puts an emphasis on skill development and learning outcomes.</p> <p>The college is associated with the Andhra Pradesh government-supported APSSDC, which provides students with skill development. In addition, under the direction of the Placement and Career Development Cell, the institution conducts training for skill development programmes and capacity building programmes for all second- and final-year undergraduate students.</p> <p>All first- and second-year undergraduate students are offered a number of value-added courses based on skills for their skill development. The value-added courses include Tally Prime, GST and Taxation, Spoken English, Competitive Coaching, CAT, MAT, and I-CET</p>	
18. Appropriate integration of Indian Knowledge system (teaching in Indian Language,	

culture, using online course)

NIL

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

NIL

20.Distance education/online education:

NIL

Extended Profile

1.Programme

1.1

13

Number of programmes offered during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

2.Student

2.1

2106

Total number of students during the year:

File Description	Documents
Institutional data in Prescribed format	View File

2.2

896

Number of outgoing / final year students during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

2.3

896

Number of students who appeared for the examinations conducted by the institution during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

3.Academic	
3.1 Number of courses in all programmes during the year:	13
File Description	Documents
Institutional Data in Prescribed Format	View File
3.2 Number of full-time teachers during the year:	56
File Description	Documents
Institutional Data in Prescribed Format	View File
3.3 Number of sanctioned posts for the year:	47
4.Institution	
4.1 Number of seats earmarked for reserved categories as per GOI/State Government during the year:	12
4.2 Total number of Classrooms and Seminar halls	58
4.3 Total number of computers on campus for academic purposes	300
4.4 Total expenditure, excluding salary, during the year (INR in Lakhs):	2124629

Part B

CURRICULAR ASPECTS

1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme

Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

The College was dedicated to fostering the comprehensive growth of its students by providing innovative and context-based-education, enabling them to drive social-transformation. The College offers a diverse range of courses, totalling 13.

In 2015, the College implemented Choice-Based-Credit-System-(CBCS), which was further enhanced in 2019-20 with the integration of Outcome-Based-Education(OBE). This integration aligns with the College's vision-and-mission as well as the graduate attributes of the Learning-Outcomes-Based-Curriculum-Framework(LOCF).

Within the OBE-framework, the College formulates Programme-Outcomes(POs), Program-Specific-Outcomes(PSOs), and Course-Outcomes(COs) to address developmental-needs at local, regional, national, and global-levels.

Undergraduate-programmes(UG) focus on knowledge-based-communication and research-orientation, reflected in each programme's-PSO and CO, and recognise the importance of interdisciplinary-research as a driver of invention and innovation on a global and national scale, reflected in the corresponding-PO.

The Department-of-English offers students-courses such as communication-skills, soft-skills, and life-skills inline with the vision of "Skill-India," a major project sponsored by Honourable Prime-Minister of India. The curricula have been substantially revised as part of OBE-CBCS, incorporating skill-development-activities such as, field-projects and internships.

The four-part-curriculum of UG-programmes with four-unitized and timed-curricula is comprehensive.

- Part-I: Languages: Telugu, Hindi, and Sanskrit
- Part-II: English
- Part-III: Core, Core Electives, and Clusters
- Part-IV: Community-Service-Project(CSP) and Internship(Short-Term and Long-Term)

The college enables students to attain a comprehensive and diverse education that encompasses interdisciplinary, multi-talented, skill-oriented, and value-based-learning. These aspects are reflected in the programme-Outcomes(POs) and program-specific-

outcomes(PSOs), aiming to nurture well-rounded individuals with a strong sense of social-commitment and responsible-citizenship

File Description	Documents
Upload additional information, if any	No File Uploaded
Link for additional information	NA

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

13

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	View File
Details of syllabus revision during the year	View File
Any additional information	No File Uploaded

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

9

File Description	Documents
Curriculum / Syllabus of such courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	View File
MoUs with relevant organizations for these courses, if any	No File Uploaded
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of new courses introduced across all programmes offered during the year

00

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	No File Uploaded
Any additional information	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

13

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

The Institute incorporates cross-disciplinary concerns such as professional-ethics, gender, human-values, environmental-issues, and sustainability into the curriculum:

- Gender: Several cultural-programmes were organised for female students. The Women-Empowerment-Cell organises various programmes like important-days, self-employment, empowerment-programmes. Our N.S.S-unit has played a tremendous role in carrying out various activities both on-and-off campus. These activities primarily concentrate on gender-issues and encompass initiatives such as Save-Girl-Child, poster-exhibitions, presentations on related-themes.
- Environment and sustainability: N.S.S. actively promotes environmental development and conservation programmes like plantation and sustainable-development programmes. Every year, N.S.S. organises various activities in collaboration with nearby villages, such as village-cleanliness-drives, gutter-cleaning, and the creation of soak-pits, Gajar-grass eradication, and plastic-free campaigns. And also, competitions and invited talks are organised to foster

understanding about nature, biodiversity, the environment, and sustainability. Every year, NSS celebrates significant days like World-Environment-Day and N.S.S-Day. In addition, the college has actively participated in programmes introduced by the Indian Government like Swachh-Bharat, Tree-plantation.

- **Human-values and professional-ethics:** The College's goal is to encourage youth to develop socially responsible and ethical behaviour. Several courses in the curriculum and selected adjunct courses specifically address professional-ethics and ethical-issues in their respective disciplines. The college has undertaken several social-initiatives, including health and hygiene-awareness-programs, medical check-up camps, awareness campaigns for AIDS, voter awareness programs, traffic safety campaigns, and blood donation camps, to name a few.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	View File
Any additional information	No File Uploaded

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

00

File Description	Documents
List of value-added courses	View File
Brochure or any other document relating to value-added courses	No File Uploaded
Any additional information	No File Uploaded

1.3.3 - Number of students enrolled in the courses under 1.3.2 above

0

File Description	Documents
List of students enrolled	View File
Any additional information	No File Uploaded

1.3.4 - Number of students undertaking field work/projects/ internships / student projects

264

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	View File
Any additional information	View File

1.4 - Feedback System

1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni B. Any 3 of the above

File Description	Documents
Provide the URL for stakeholders' feedback report	https://ssbnc.in/files/AQAR/2021_22/1.4.1 atr 2021_22.pdf
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	View File
Any additional information	No File Uploaded

1.4.2 - The feedback system of the Institution comprises the following A. Feedback collected, analysed and action taken made available on the website

File Description	Documents
Provide URL for stakeholders' feedback report	https://ssbnc.in/files/AQAR/2021_22/1.4.1 atr 2021_22.pdf
Any additional information	No File Uploaded

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment of Students

2.1.1.1 - Number of students admitted (year-wise) during the year

549

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

549

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

The Institute admits students from a variety of social and economic backgrounds, and their abilities and level of learning are significantly influenced by their own skills and other attributes. The Institute has developed a methodical-framework for evaluating students' levels of learning.

The overall evaluation of the students'-learning and progress is carried out by the subject-teachers in the classroom through lectures, oral and written-tests, assignments, project-works, and other forms of evaluation. Based on the earlier-data, slow and advanced-learners are distinguished, and specialised teaching and learning approaches are then put into practise for the benefit of each student individually.

Steps taken for advanced-learners:

- Involvement in study-projects
- In order to make advanced students better understand the subject and prepare them for future-research, advanced readings on the related subjects are advised.
- encouraged to give presentations, publish papers, and take part in workshops, seminars, and conferences

Steps taken for slow learners:

- Slow-learners are personally counselled by mentors to resolve any obstacle preventing them from active learning.
- 'Peer-mastering' sessions are organised in which they address trouble areas of slow learners.
- Low-scoring college students are provided with assistance in theory and practical classes
- Simple learning materials are provided to slow-learners for better understanding of basic concepts

Remedial-sessions are taken for slow-learners to improve their confidence and performance-levels

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://ssbnc.in/files/AQAR/2021_22/2.2_Add.pdf

2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
01/07/2021	549	55

File Description	Documents
Upload any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

The college has adopted student-centered methods of teaching and learning process to create a proactive learning environment where

students are encouraged to connect academic knowledge with their daily life.

The experiential learning system is observed to permit students to join the elegance-room information to real-world situation and is facilitated with the aid of

- In house student projects
- Educational-trips/Industrial-Visits Expert Talks, webinars, workshops, Conferences
- Study tours
- Add-on courses are

The College encourages students to learn and develop new knowledge problem-solving skills through

- Assignments, Diagram interpretations
- Group discussions
- Field study
- Participation in intercollegiate competitions
- Providing event-organizing opportunities
- Skill development courses and programmes

Participatory Learning - Students are encouraged to participate in various curricular and co-curricular activities organized in collaboration with reputable organizations

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional Information	NA

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

In SSBN, faculty make the best use of ICT in the classrooms. ICT-enabled teaching is practised to make classes more effective. It helps both slow and advanced learners understand the topics easily and makes the class interesting too. Teachers have started taking lectures online on Google-Meet, Zoom, Microsoft-Teams, etc. Teachers share reading materials, short notes, and e-books over different media like Google-Classroom, E-Mail, the college portal, Blogs, WhatsApp, etc.

ICTs are most frequently used by teachers for "routine-tasks," including creating lesson-plans, presenting information, conducting simple Internet-searches, keeping-records, etc. ICT is part of the educational process. In addition to the board-and-chalk method of teaching, faculty members use ICT-enabled materials such as PPTs and animated films, YouTube-videos, etc.

SSBN College has taken the initiative to provide online education for students and engage them in learning activities in light of the current COVID-19 situation. During the pandemic situation, almost all classes were taken online. Teachers have used PowerPoint presentations and YouTube video presentations for theory and practical classes. In order to improve teaching and learning, faculty utilised ICT-tools and advanced technology facilities found in seminar-rooms, laboratories, and e-Class rooms.

ICT-solutions like Zoom and Google-Meet were used to have parent-teacher meetings and mentor-mentee sessions. ICT-tools are used to organise departmental events such as seminars, quizzes, guest-lectures, workshops, and faculty-development-programmes (FDPs).

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	https://ssbnc.in/files/AQAR/2021_22/2.3.2_addFile.pdf
Upload any additional information	No File Uploaded

2.3.3 - Ratio of students to mentor for academic and other related issues

2.3.3.1 - Number of mentors

45

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	View File
Circulars with regard to assigning mentors to mentees	View File

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

Academic in charge in consultation with The Principal, Coordinator of Internal Quality Assurance Cell, Controller and Additional Controllers of Evaluation division and other officials, prepares the Academic Calendar for the effective functioning of the Institution.

The Institution's smooth functioning is ensured by the academic calendar. The calendar contains information about all of the working days, holidays, examination shedule, deadlines for paying college and exam fees, a list of the academic year's activities etc.,. At the start of the academic year, all students receive a copy of the handbook that contains the schedule of common programs. The same is posted online as well.

Teaching plan:

A clear unitized curriculum with a timeline is presented to the students at the start of the course in college. The course instructors create a unit-by-unit lesson plan that details the schedule, instructional materials, teaching strategies, and ways for evaluating those strategies. The teaching plan offers the teacher a course of action and guidance for the student.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full-time teachers against sanctioned posts during the year

55

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	View File
List of the faculty members authenticated by the Head of HEI	View File
Any additional information	No File Uploaded

2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

20

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	View File
Any additional information	View File

2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

12

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	View File
Any additional information	No File Uploaded

2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

36

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	View File
Any additional information	View File

2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

131

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	View File
Upload any additional information	View File

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

College has taken numerous steps for reforms in examination procedures & processes and integrate Information Technology into the evaluation system. IT integration into question paper setting for an improved confidentiality. Automation of SED procedures like examination registration, Hall-ticket generation, Continuous Internal Assessment and Summative Assessment through student-centred in house application (EIMS). The performance of the students is assessed for 100 marks through CIA and SE. Automation of results processing have improved the efficiency and accuracy of preparation and analysis of results Viz., coding & decoding of the answer books, Marks entry, Grade, Percentage, Semester Grade Point Average (SGPA) and Cumulative Grade Point Average (CGPA). Further IT integration fine-tuned Results publication and Mark list generation amplified the College's Examination Management efficiency.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	NA

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

The knowledge, skills, abilities, and attitudes that students gain while pursuing graduation are included in the programme-outcomes (POs). College provides diversified Science, Humanities, Commerce, and Management curricula, each with distinctive and clear outcomes. The precise-learning objectives of individual-courses are included in curricula of each-field and are

accessible on the college-website.

- The Learning-Outcomes-based-Curriculum-Framework(LOCF) is designed to meet needs of students,including assuring their path to graduate and get a job or directing them towards professional-alternatives.
- The learning objectives are discussed in classroom by concerned-teacher. Objectives are also highlighted through various channels such as college-prospectuses,magazines,notice-boards,principal address to students,parents,alumni meetings.
- Faculty members work together to ensure that every student has necessary and enduring discipline,skill,knowledge that is expected after completion the course.
- Students are oriented about the POs and COs at the beginning of each AY and also made aware of the skills they acquire theoretically and practically throughout the program/course,which aids students in gaining a fundamental comprehension of the subject and in visualising the subject's intended-outcomes.
- Lesson Plan-To ensure efficient work execution,the institute has a practice of planning the semesters well in advance. The start of every semester,each faculty member creates a lesson-plan for each subject they will be teaching. This guarantees that the learning objectives are met as scheduled.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	View File
Upload any additional information	No File Uploaded
Link for additional Information	NA

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

The attainment of programmes and course-outcomes are evaluated by the following measures:

- Internal-assessment(25 marks) and final-semester-examination(75 marks).
- In order to determine students' proficiency in terms of programme,subject,course,,syllabus outcomes and to comprehend the impact of teaching-learning-

process, institution inviting input from students, alumni, employers, parents.

- Additionally, college has established a vibrant Career-Development-Cell that organises workshops, webinars, seminars, campus-placements to help students receive the right counsel and be more successful in future.
- College sends faculty on delegation to workshops, seminars, conferences, FDPs in order to develop them and help them achieve the goals while facilitating-learning in Classrooms.
- Teachers regularly take part in university-organized-workshops on curriculum-modification. Since many teachers also serve on syllabus subcommittees, perception, results are precisely controlled, improving standard of instruction.
- At regular periods, the academic-audit-committee also assesses performance.
- In addition to the aforementioned methods, departmental meetings by HOD and staff meetings with Institute's Director are held to inform faculty members of the intended learning objectives.
- Through the orientation programme, class representative meetings with HODs and Director, and classroom discussions, students are made aware of the specific outcomes for their courses.
- At specialised-gatherings and meetings, successful alumni are also invited to interact with students and professors about how their particular courses influenced them existing students better align with the intended course results by improving their career.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	NA

2.6.3 - Pass Percentage of students

2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

618

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	https://ssbnc.in/files/AQAR/2021_22/2.6.3_annual_report.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

https://ssbnc.in/files/AQAR/2021_22/2.7.1_sss.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

Policy for Promotion of Research

The Policy of the College is to inculcate research culture among faculty and students. The Research Committee of SSBN Degree College (Autonomous) was constituted with the following composition.

- The Principal, as the Chair Person
- Coordinator, IQAC
- Faculty representatives

Policy for Promotion of Research

- To facilitate more interdisciplinary research work to achieve expertise in all domains of research.
- To inculcate the scientific temper among students.
- To implement more society/community oriented research projects which are directed towards the betterment and welfare of the society.
- To publish research articles in UGC approved journals.
- To inculcate the culture of plagiarism free research.
- To organize workshops and seminars periodically to infuse

research interest.

- To encourage faculty members and research scholars to obtain patents for their qualitative research.
- To encourage the faculty to participate in conferences and present their research works by providing on-duty.
- To motivate the students to participate in research deliberations.
- To motivate the faculties to obtain Ph.D., guideship to promote research activities.

To appreciate the Ph.D awardees by the management through rewards and recognition

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	View File
Provide URL of policy document on promotion of research uploaded on the website	https://ssbnc.in/files/AQAR/2021_22/3.1.1.ppr.pdf
Any additional information	No File Uploaded

3.1.2 - The institution provides seed money to its teachers for research

3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

00

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	No File Uploaded
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	View File
List of teachers receiving grant and details of grant received	No File Uploaded
Any additional information	No File Uploaded

3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

00

File Description	Documents
e-copies of the award letters of the teachers	No File Uploaded
List of teachers and details of their international fellowship(s)	View File
Any additional information	No File Uploaded

3.2 - Resource Mobilization for Research

3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

00

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	View File
List of projects and grant details	No File Uploaded
Any additional information	No File Uploaded

3.2.2 - Number of teachers having research projects during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	NA
List of research projects during the year	View File

3.2.3 - Number of teachers recognised as research guides

00

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	No File Uploaded
Institutional data in Prescribed format	View File

3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

00

File Description	Documents
Supporting document from Funding Agencies	View File
Paste link to funding agencies' website	NA
Any additional information	No File Uploaded

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

NIL

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	NA

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

00

File Description	Documents
Report of the events	No File Uploaded
List of workshops/seminars conducted during the year	View File
Any additional information	No File Uploaded

3.4 - Research Publications and Awards

3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software

E. None of the above

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	No File Uploaded
Any additional information	No File Uploaded

3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

3.4.2.1 - Number of PhD students registered during the year

00

File Description	Documents
URL to the research page on HEI website	NA
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	View File
Any additional information	No File Uploaded

3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

21

File Description	Documents
List of research papers by title, author, department, and year of publication	View File
Any additional information	View File

3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

00

File Description	Documents
Upload any additional information	View File
Paste link for additional information	NA

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

3.4.5.1 - Total number of Citations in Scopus during the year

3

File Description	Documents
Any additional information	No File Uploaded
Bibliometrics of the publications during the year	No File Uploaded

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

3.4.6.1 - h-index of Scopus during the year

00

File Description	Documents
Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	No File Uploaded
Any additional information	No File Uploaded

3.5 - Consultancy

3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

00

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	View File
List of consultants and revenue generated by them	No File Uploaded
Any additional information	No File Uploaded

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

00

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	View File
List of training programmes, teachers and staff trained for undertaking consultancy	No File Uploaded
List of facilities and staff available for undertaking consultancy	No File Uploaded
Any additional information	No File Uploaded

3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

Extension activities are encouraged to be taken up by the students in order to fulfil the aspirations of Vision and mission statements of the institution. Holistic development of the individual is the aim with which the students are encouraged for participation in extension activities through agencies such as

NSS,NCC,Clubs and Societies.

To inculcate the spirit of Social Service in the students,there are two NSS-units working in the College under the guidance and supervision of two programme officers. Our NSS-volunteers have been participating in various social programmes like AIDS awareness conducting medical camps,tree plantation,blood donation,blood grouping etc.

To develop leadership qualities,spirit of adventure, secular outlook, the ideals of selfless service among our girl students,an NCC Unit for girls with 107 cadets was started in the college in February 15, 2001. At present the Battalion 41 A & B Platoon has been increased from 134 to 150 cadets.

WEC of the institute also extends its service to the society in the form of conducting "Self-Training Programs" to the women to give self-confidence and self-employment.

The Red Ribbon club has 60 volunteers. Its activities include promoting voluntary blood donation, organizing awareness camps/rallies on HIV/AIDS.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	NA

3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

2

File Description	Documents
Number of awards for extension activities in during the year	View File
e-copy of the award letters	View File
Any additional information	No File Uploaded

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those

organised in collaboration with industry, community and NGOs)

35

File Description	Documents
Reports of the events organized	View File
Any additional information	No File Uploaded

3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

3319

File Description	Documents
Reports of the events	View File
Any additional information	No File Uploaded

3.7 - Collaboration

3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work

00

File Description	Documents
Copies of documents highlighting collaboration	View File
Any additional information	No File Uploaded

3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

00

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	View File
Any additional information	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

SSBN Degree College has constantly endeavoured to provide quality education and ensure all round development of the students.

The institution, situated at the heart of the city, spread over 7.42 acres of land with a built in area of 1,39,243 sq ft. This is a lead college in the private sector in the district. It has three wide blocks with 58 classrooms including 3 digital class rooms and 1 virtual class room with a capacity of 300.

30 optimum equipped laboratories.

3000 sq.ft well stocked automated library

Administrative building

Air-conditioned Principal's Chamber

20 staffrooms

Student evaluation division

Air-conditioned ADNE Trust Office

E-classrooms

Digital Class Rooms

Virtual class rooms

Seminar halls

Women waiting room

Training and Placement centre.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	NA

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

SBN has well equipped adequate facilities for cultural and sports activities. The college has indoor sports amenities with 12000 sq feet multipurpose indoor sports facility with 3 ball badminton courts and 5 table tennis boards. As it is multipurpose indoor stadium, it can be converted into Volleyball court and kabaddi court with synthetic pro mats. There are separate courts for the outdoor games. There are separate courts for Athletics, Boxing, Badminton, Cricket, Kho-Kho, Kabaddi, Volleyball and Basket Ball.

There is a sophisticated Gym of 1000 sq feet, equipped with modern equipment. The 1000 sq feet Yoga and Meditation centre facilitates physical and mental health of the student community.

College also has a state-of-the-art auditorium with a total space of 3000 sq.

File Description	Documents
Geotagged pictures	View File
Upload any additional information	No File Uploaded
Paste link for additional information	NA

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

17

File Description	Documents
Upload any additional information	No File Uploaded
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

00

File Description	Documents
Upload audited utilization statements	View File
Details of Expenditure, excluding salary, during the years	View File
Any additional information	No File Uploaded

4.2 - Library as a Learning Resource**4.2.1 - Library is automated using Integrated Library Management System (ILMS)**

SSBN College Library is using an automated package of Integrated Library Management System (ILMS) materialized with LIBSOFT version 9.8.5:1 Server and 2 clients Licenses with partial automation from the year 2017 which enables circulation, acquisition, location and cataloguing of books in an effective way.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	NA

4.2.2 - Institution has access to the following: C. Any 2 of the above
e-journals e-ShodhSindhu Shodhganga
Membership e-books Databases Remote
access to e-resources

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	View File
Upload any additional information	No File Uploaded

4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

00

File Description	Documents
Audited statements of accounts	View File
Any additional information	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

4.2.4.1 - Number of teachers and students using the library per day during the year

170

File Description	Documents
Upload details of library usage by teachers and students	View File
Any additional information	View File

4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

Yes. Information technology policy of the college articulates the vision of the college, strategy, and principles as they relate to the use of information and information technology resources. IT policies interpret applicable laws and regulations and ensure that the policies are consistent with legal and contractual requirements. In addition, IT policies specify requirements and standards for the consistent use of IT resources across the college. Some more important points in policy are...

- Zero tolerance against the Usage of unlicensed software
- Institution encourages and actively enforces using in-house and Open Source software modules in all possible domains.
- Using open source firewalls to block non-desirable content
- Unauthorised access among the user groups resources blocked with appropriate firewall configuration.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	NA

4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
2277	300

File Description	Documents
Upload any additional information	View File

4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus

A. 750 Mbps

File Description	Documents
Details of bandwidth available in the Institution	View File
Upload any additional information	No File Uploaded

4.3.4 - Institution has facilities for e-content development: Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing

E. None of the above

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	NA
List of facilities for e-content development (Data Template)	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

2124629

File Description	Documents
Audited statements of accounts	View File
Upload any additional information	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

There is a General Maintenance Committee consisting of Principal as Chairperson, a member from Governing Council, senior faculty from languages, science and humanities, non-teaching staff and student representatives. The committee takes every care to maintain and utilize the infrastructure in an appropriate manner. The college ensures optimal allocation and utilization of the available financial resources for maintenance and upkeep of different facilities by holding regular meetings of financial committee.

Maintenance of laboratory equipment, Repairs and painting works are done on demand by following a stipulated procedures. Members of the faculty of respective department monitor effective utilisation of the laboratories. Annual stock checking is done under the guidance of the HOD's. The stock is crosschecked and verified by the HOD of another science department.

Library-A duly constituted Library Advisory Committee collects the requirement and list of books from the concerned departments and HODs are involved in the process. The finalized list of required books is duly approved and signed by the Principal.

Sports - A duly constituted Sports Advisory Committee headed Physical Directors maintains the sports equipment, fitness equipment, ground and various courts under the supervision of Principal. Maintenance of gym equipment is done whenever necessary and outsourced

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://ssbnc.in/files/AQAR/2021_22/4.4.2.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

2259

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	View File
Upload any additional information	View File

5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

39

File Description	Documents
Upload any additional information	View File
Institutional data in prescribed format	View File

5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology

C. Any 2 of the above

File Description	Documents
Link to Institutional website	https://ssbnc.in/files/AQAR/2021_22/5.1.3_info.pdf
Details of capability development and schemes	View File
Any additional information	View File

5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

250

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees

B. Any 3 of the above

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded
Upload any additional information	View File

5.2 - Student Progression

5.2.1 - Number of outgoing students who got placement during the year

77

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of outgoing students progressing to higher education

72

File Description	Documents
Upload supporting data for students/alumni	View File
Details of students who went for higher education	View File
Any additional information	No File Uploaded

5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year

00

File Description	Documents
Upload supporting data for students/alumni	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

34

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

- **Anti-Ragging-Cell:**It has student-representatives of freshers/seniors to co-operate and to abolish-ragging in the college-premises.
- **NSS:**Two NSS-Units are working in the college with 100 volunteers each who participate in various social-programmes being conducted in college.
- **NCC:**To develop leadership-qualities,spirit-of-adventure,secular-outlook,the-ideals-of-selfless-service among girl-students,NCC-unit for Girls was started.NCC-cadets coordinate various activities conducted in college.
- **Women-Empowerment-Cell:**It has been established with student-representatives keeping in view the large number of women-students. It aims at curbing the social-evils like eve-teasing/ragging by providing necessary counselling/guidance.
- **Library-Committee:**It consists of librarian,faculty and student-representatives.They are nominated to address the issues on procurement of new-titles,issues,renewals of the books and also responsible for the maintenance of the library-books,journals.
- **InternalQualityAssessmentCell(IQAC):**It has been established to co-ordinate and monitor various academic-aspects.The academic-pursuits are constantly assessed by an expert-committee of the cell consisting of eminent-academics,intellectual-elite and student-representatives to participate in the quality-initiatives of institution.
- **Sports:**Student-representatives give suggestions towards the sports-activities within the institute and also address adequacy of infrastructure/other-facilities
- **Discipline-Committee:**To have a positive approach in imparting discipline among students.To make the student aware of the discipline-rules.The committee involves student-representatives to raise awareness and maintain discipline on college-campus.
- **Attendance-Monitoring-Committee:**maintains and monitors the attendance of all the students on a daily-basis.Necessary measures are taken to support students with poor-attendance.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	NA

5.3.3 - Number of sports and cultural events / competitions organised by the institution

11

File Description	Documents
Report of the event	View File
List of sports and cultural events / competitions organised per year	View File
Upload any additional information	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

Alumni of SSBN Degree College were started in 1982 but registered in 2018 as 'SSBN Degree College Alumni ATP, and their registration number is 298 of 2018. It comprises the President, vice president, Secretary, joint secretary, treasurer, and Eight EC members. Alumni meet frequently and interact with the staff and students to share their ideas for the betterment of the institution. Our association offers networking opportunities that can connect recent graduates with established professionals and help people pursue career changes.

Financial services:

- The Alumni committee provides scholarships to 10 meritorious poor students every year
- Alumni of the Science Department sponsored 13 "Ceramic Green Boards" for various class rooms.
- The alumni committee provided a "Blue Star Water Cooler Dispenser" for the college.

Other support services:

- Alumni actively support placement training and placements of Students of college.
-
- Alumni have organised Webinars and Invited lectures for the benefit of the students at the college.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	NA

5.4.2 - Alumni's financial contribution during the year D. 2 Lakhs - 5 Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

- **Vision:**

The Governing-Council and Administrators had a realistic vision of Establishing, nurturing, growing, and developing a comprehensive-premier-model-institution of higher-learning with the laudable-ideals of grooming young-minds by a group of catalysts and facilitators, the teachers, to transform them into holistic-human-beings.

- **Mission:**

- Quality-education at reasonable-fee
- Attracting and retaining talented-teachers
- Promoting research-culture
- Encouraging teachers to participate in training-programmes,orientations,and refresher-courses
- Conducting national-level-seminars, conferences, and workshops.

Nature-of-Governance:

- Governing-Body's encouraged the staff to pursue excellence through teaching research extension activities and so on and the college obtained the status of a College-with-Potential-for-Excellence from the UGC in 2010.
- BOS-Academic-Council and Governing-Body evaluate the growth of the institution every-year and implement strategies for continuous-improvement as per UGC norms.
- Departmental-Heads have autonomy at their level to enforce the academic-resolutions of different statutory-bodies.
- Student-Evaluation-Division working with established-patterns evaluation-methods and result-oriented-functioning
- Library-catering to the diversified needs of students-staff and physical-education-department with due credit for achievements in sports-games-and-extension.
- Outreach wings of NSS-NCC-ECO-CLUB RED-RIBBON-CLUB and social arms SAGE and SBF are the other strong mechanisms to carry out and execute the mission.
- Various-Cells constituted by the Institution the Alumni-association-IQAC and feedback from students and stakeholders help identify areas for Organisational-Development.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	NA

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

The principal is the Chairperson of all administrative and academic committees, delegates all authority to the convener to conduct the work of the committees. The HODs, Librarian, NSS-Programme-Officers, NCC-Captain, Physical-Director, and Office-Superintendent are entrusted with necessary authority to conduct their activities.

Departmental-activities are decentralized empowering the Head of the department plan and execute department activity-schedules.

A three level interactive participative management operates in the Institution - Student-level, Teacher-level and Management-level.

- Student representatives in different committees represent, raise and discuss the day-to-day activities.

- Faculty in various departments participate in departmental meetings and HOD takes the issues to the notice of the Principal at the meetings convened regularly.
- Governing-Council, in its monthly meetings, takes vital decisions pertaining to the Institute's General Administration and functioning.

CASE-STUDY - PURCHASE-COMMITTEE

Here is one case study of Purchase Committee of the institution which shows that the institution is following the policy of decentralization and participative management. Though it is the Principal of the college who has the last say in the decisions of the committee, a senior associate professor is appointed as the convener of the committee. The committee is constituted of a few full time teachers, the office superintendent and one member from the office staff

File Description	Documents
Upload strategic plan and deployment documents on the website	View File
Upload any additional information	No File Uploaded
Paste link for additional Information	NA

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

The institution has a perspective strategic plan prepared by the College-Planning, and-Development-Committee for Institutional development. The Committee consists of President of the Trust, Correspondent, Secretary, IQAC-Coordinator and the Office-Superintendent.

The Perspective plan with a workable strategy for development and deployment includes

- Teaching-learning

The learner-centered activities of interactive sessions, experiential learning, industrial visits, student-seminars and projects-works, assignments, remedial-coaching to slow-learners

and additional inputs and assignments to advanced-learners, Continuous-Internal-Assessment, participation-in-extension, and Co-curricular and extra-curricular-activities are planned and implemented.

Research and development

1. Promote Interdisciplinary-Research.
2. Increase the number of research-supervisors to guide scholars of various universities
3. Subscribe to various national-international-journals
4. Encourage papers-publication in reputed journals
5. Organize national-international-seminars, conferences-workshops.

Community-engagement

The institution organizes two types of community engagement programmes, through NSS, NCC, ECO-Club and Red-Ribbon-Club to promote institution-neighborhood-network and sustained-community-development by conducting medical-camps, cleanliness-camps, adult-literacy-camps, and general extension activities.

- Human-resource-planning-and-development

The Management of the College has been evincing tremendous interest to promote teacher development by granting leave for FIP to pursue M.Phil., and Ph.D., -programmes, sending the teachers for participating in orientation/refresher-courses, organizing seminars-conferences and deputing the teachers to attend national-international-seminars.

- Industry-interaction

The institution invites entrepreneurs, industrialists and practicing managers to the campus. Interactive sessions, guest lectures and industrial visits are arranged to impart skills to understand the latest trends in business and industry

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	NA
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

The Institution shows the hierarchy, flow-of-authority, communication-channels and the link of different positions. The decisions are taken at Governing-Council-meetings and implemented through the Office-of-the-Principal.

The principal, as the leader-of-the-Institution, plays a key role in taking decisions and executing them, acting-as-a-liaison between Management-on-onside and staff, students, parents and the public on the other.

Statutory bodies like the Governing-Council, Governing-Body, Finance Committee, Academic Council, and BOS are held once a year; the working-committees meet once-every-three-months, and the grievance-redressal-committee meetings take place fortnightly.

Service-Rules and Procedures:

- Aided Teaching and Non-Teaching staff are governed by the conditions of service laid down by Government-of-AP and Commissioner-of-Collegiate-Education, Vijayawada.
- Management-appointees are governed by the rules framed by the College-Management.

Recruitment-procedure:

Permanent-Faculty:-

The institution advertises the sanctioned-posts following rules of reservation of Govt. of A.P. in leading Newspapers. A Selection-Committee is constituted comprising two-management-members, Principal-of-the-Institution, two-subject-experts from University to which the Institution is affiliated, and Principal-of-Govt.-College, Anantapur as Government-Nominee.

Temporary-faculty:-

Correspondent constitutes a Selection-Committee comprising the Correspondent, the Principal, HOD, and Subject Expert from the University to which the College is affiliated.

Promotional-Policies:

Aided-Teaching and Non-Teaching staffs promoted as per the policy of the Government of AP and Commissioner for Collegiate Education Vijayawada.

The management-appointees are first appointed on Adhoc-basis. After five years of completion, they are promoted as self-funding-staff

File Description	Documents
Paste link to Organogram on the institution webpage	https://ssbnc.in//files/AQAR/2021_22/6.2.2_Orgonogram.pdf
Upload any additional information	No File Uploaded
Paste link for additional Information	NA

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination

B. Any three of the above

File Description	Documents
ERP (Enterprise Resource Planning) Documen	No File Uploaded
Screen shots of user interfaces	View File
Details of implementation of e-governance in areas of operation	View File
Any additional information	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

Faculty-Empowerment-Strategies deployed by the institution are in the areas of enhancing professional-competence, welfare-schemes, and attracting and retaining faculty.

The college consistently strives to create conditions for enhancement of the professional development of the staff. The following is the strategy implemented:

- Teaching-staff
 - Permit to attend FDP/FIP
 - Permission to attend orientation/refresher courses and need based training-programmes.
 - Encourage the faculty to acquire additional qualification of M.Phil.,and Ph.D.
 - Permission to the teachers to guide research scholars of various universities in distance-mode.
 - Deputing the teachers to attend national and international seminars, conferences and workshops.
 - Organizing ICT Programmes to enhance skills of the teaching-staff.
 - Encouraging to contribute articles to magazines and research journals.
 - Providing financial assistance to organize state and national level seminars and workshops.
 - Deputing the teachers to attend refresher-orientation and need based programmes for the development of faculty.

The details of faculty participation of the above are given in the respective evaluative reports of the departments.

- Non-teaching-Staff
 - Encouraging to upgrade their qualifications and working skills.
 - Encouraging to clear the departmental examinations.
 - Conducting periodical workshops to update their technical-skills.
 - Training to the administrative staff by Tax-Experts.
- Welfare-schemes for Teaching and Non-Teaching-staff.
 - Teaching:
 - Appointment on compassionate grounds.
 - Pension-schemes and family-pension-schemes.
 - Gratuity

- **Non-Teaching**
 - **EPF**
 - **Gratuity**

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	NA

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

00

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	View File
Upload any additional information	No File Uploaded

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

00

File Description	Documents
Summary of the IQAC report	View File
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	View File
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

The Internal audits regarding the salaries to the staff appointed by management, university affiliation expenses, upkeep and maintenance of lab and other physical infrastructure, telephone and power bills, ground maintenance, and UGC grants are conducted internally by appointing a qualified chartered accountant. The audited income and expenditure account of the ADNE Trust with the details of academic and administrative activities of all the constituent institutions for the previous five years is provided with a special focus on SSBN Degree College.

The external audit is conducted by the auditors from the office of the Commissioner of Collegiate Education. They audit the Grant-in-aid, UGC grants and other sources, and the expenditure of the college under different heads and finally certify their authenticity

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	NA

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

00

File Description	Documents
Annual statements of accounts	View File
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	View File
Any additional information	No File Uploaded

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

As the ADNE Trust management, represented by the elite from all walks of life maintaining cordial relations with all political and non-political diversified groups of the town, is able to mobilize resources from local MP(MPLANDS), NGO(RDT), Alumni,(endowment scholarships), Industry (seed money) and other philanthropists.

Besides, the Management applies for financial assistance from HRD, UGC, APSCHE, state Govt. aid for grant-in-aid staff salary and other funding agencies from time to time. Tuition fee of self-funding courses is another important resource apart from the commercial incomes of the trust. The management also encourages the teacher-researchers to apply for funding for their major and minor research projects.

The Institution is a private Aided Institution. It receives grant-in-aid from the Government. of A.P. towards salaries of and other allowances of the teaching and non-teaching staff for aided UG Prorammes.

The Institution offers self-financing programmes by charging self-financing fees from the students.

UGC grants under deferent plan-periods, autonomous grants, block grants, individual research assistance through UGC in the form of major and minor research projects grants under the college with potential for excellence status, and grants under RUSA are an important source for resource mobilization. The Institution also received grants from RDT

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	NA

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

The IQAC of the college works towards improving and maintaining the quality of

education, identifying and suggesting new ways of using teaching-aids, developing suitable

infrastructure, and offering suggestions for the new self-finance courses. IQAC is an effective

and efficient internal coordinating and monitoring mechanism. It plays a vital role in

maintaining and enhancing the quality of the institution and suggests quality-enhancement

measures to be adopted. IQAC meets every quarterly to plan, direct, implement and evaluate

the teaching, research, and publication activities in the College. The sub-committees dealing with various activities and departments implement the IQAC-guidelines and report the feedback. IQAC strives to spread quality culture through quality enhancement initiatives and best practices. Significant improvements in quality have been made by institutionalizing the

following IQAC initiatives:

Strategic planning of key areas and assigning responsibilities -

1. Academic results
2. Student technical training
3. Placement support
4. Research and development

Monitoring and mentoring of academic and administrative

activities. Academic inspections are carried out periodically to assess the quality of academics. The inspections involve:

1. Review of healthy academic practices
2. Mechanisms to identify and reform academic practices
3. Review of departmental facilities
4. Facilitate implementation of innovative methods in the departments
5. Self-development of faculty members

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	NA

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

Review on structures and methodologies of operations and learning-Outcomes:

The learning and teaching-outcomes are monitored by conducting regular Continuous

Assessment Tests which are evaluated for its output. CAT examines the learners' competency

and comprehensive skills at regular intervals covering monthly portions. The output of the

teaching approach and learners' grades are assessed by the review meetings and feedback forms.

A holistic assessment of the adopted pedagogy is made by CAT. The fundamental gap is

identified, discussed for improvement and rectified at all stages.

Feedback forms as an essential evaluative tool for measuring the quality of educational steps

taken. Feedback forms are given to the teachers and students to voice out the suggestions and are taken into consideration for areas of improvement by IQAC.

Review meetings are conducted regularly to evaluate the performance of the students on the

performance of examination result analysis. The consolidated mark statements are

prepared by the class tutors and the performance review meeting is held. The problems and

difficulties of the students in each subject, facilities required, strategies for improvement and

practical solutions are discussed. The gap between the learners needs and the teachers

expectations are sorted.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	NA

6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)

D. Any 1 of the above

File Description	Documents
Paste the web link of annual reports of the Institution	https://ssbnc.in/files/AQAR/2021_22/6.5.3_annual_report.pdf
Upload e-copies of accreditations and certification	View File
Upload details of quality assurance initiatives of the institution	View File
Upload any additional information	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

1. Gender-equity and sensitization:

- College provides equality between both men/women to establish a harmonious-environment.
- Students are made aware of Disha-App.
- SHE-Team is invited to create awareness and train the students about safety-measures to be taken in time of emergency.
- WEC celebrates national/international days to creates awareness about women-rights.

2. Curricular:The curriculum is structured in such a way that it in stills values and nurture social-responsibility in the students and also to help the students,evaluate and analyse the underlying causes of gender-bias and gender-based violence-critically.

3. Co-curricular-activities:Female students are encouraged participate in various events and competitions.WEC organizes a number of awareness-programmes and Resource-persons are invited to deliver talks.Safety of girls is being ensured by female-lectures and there is an grievance-redressal-cell to resolve the problems.

4. Women's facilities on the campus

- Counselling:
 - Individual counselling is provided by the to enable students to receive individualized attention on academics,personal-guidance,and stress-related issues.
 - WEC will give the counselling for students on

gender-equity, moral-counselling, career-counselling, women-empowerment, medical-counselling, women-rights etc.

- **Common rooms:** Girl's common-room has a facility of table, chairs, cot-bed, first-aid kit for the girls to take rest in case of an emergency. Newspapers are also available for reading

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://ssbnc.in/files/AQAR/2021_22/7.1.1_add.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy plant Wheeling to the Grid energy conservation Use of LED bulbs/ power-efficient equipment

B. Any 3 of the above

File Description	Documents
Geotagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

- 1. Solid waste management:** Solid waste includes biodegradable and non- biodegradable components. The non- biodegradable solid waste generated in the campus include paper, plastic, etc.
 - Solid waste collected from class rooms, departments and other places in the campus Separate dustbins are provided to collect dry and wet solid waste which is disposed every evening to dump yard which is available in the campus.\
 - The NSS unit in the college conducting different awareness programs on single use plastic.
 - The college strictly prohibited single use of plastic by displaying posters in the campus.
- 2. E - Waste Management:** E - Waste on electronic waste is created when an electronic product is discarded after the

end of its useful life. E- Waste mainly. The non working E-waste such as key boards, mouse , scanners, laboratory equipment, CPUs, etc., are collected from different places in the campus and are storing in the E-waste room and these E-waste has sent to the market for sale on quotation basis

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geotagged photographs of the facilities	View File
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting
Bore well /Open well recharge Construction
of tanks and bunds Waste water recycling
Maintenance of water bodies and distribution
system in the campus

C. Any 2 of the above

File Description	Documents
Geotagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

File Description	Documents
Geotagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy undertaken by the institution

7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following:

D. Any 1 of the above

1. Green audit
2. Energy audit
3. Environment audit
4. Clean and green campus recognitions/awards
5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance,

E. None of the above

reader, scribe, soft copies of reading materials, screen reading, etc.

File Description	Documents
Geotagged photographs / videos of facilities	No File Uploaded
Policy documents and brochures on the support to be provided	No File Uploaded
Details of the software procured for providing assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

To build a nation of youth who are noble in their attitude and morally responsible, the college organizes and conducted several activities to build and promote an environment for ethical, cultural, and spiritual values among the students and staff. To develop the emotional and religious feelings among the students and the faculty, commemorative days are celebrated on the campus with the initiative and support of the management for not only recreation and amusement but also to generate the feeling of oneness and social harmony.

The institution believes in equality of all cultures and traditions as is evident from the fact that students belonging to different caste, religion, regions are studying without any discrimination. Though the institution has diverse socio-cultural background and different linguistic, we do not have any intolerance towards cultural, regional, linguistic, communal socio economic and other diversities.

The college and its teacher and staff jointly celebrate the cultural and regional festivals, plantation, Women's day, Yoga day. In this way the institute's efforts/initiatives in providing an inclusive environment for everyone with tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic, and other diversities

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

Institution takes pride in launching the Plantation-Programme wherein the focus does not stop with the sound academic foundation of the student-community but it moves a step forward to develop them as better citizens of the country. In this regard, the institute, apart from imparting education, inculcates a feeling of oneness among the student community through various practices and programs. Various faculties have always been in the practice of organizing activities that not only initiate but also motivate the students to adopt various practices that promote the "Unity in Diversity". Green Initiative aims competitiveness in the environmental-space to allow the ability to go neutral on Greenhouse-Gas emissions. College celebrates Independence-Day, Republic-Day, Samvidhan Divas., Students participate in Elocution and Quiz contest with all insights which in turn contributed to the ideal Constitutional values and the Fundamental Duties and Rights of Indian-Citizens. The faculty members have organized various academic/co-curricular activities for the propagation of the Fundamental-Duties/Rights of the Indian-citizens. The institution holds the credit in organizing various forms of legal-aid and legal-awareness camps to recognize the roles and responsibilities as an individual level.

Institution has organized student-centric activities like paper, poster & essay competition which have always received huge participation from the students and promoted their awareness about various aspects of Indian citizenship.

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The institution has a prescribed code C. Any 2 of the above

of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized

File Description	Documents
Code of Ethics - policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

SSBN Degree College always believes in celebrating events and festivals in the campus to improve social cohesion. It helps students to learn and understand the need and importance of the events. The College makes incredible efforts in celebrating the national and international days, events and festivals throughout the year. In academic year 2021-2022, we celebrated the following days like World AIDS Day and National Science Day. The college also believes that education will allow the students to flourish, blossom only by providing them the right platform where they will work towards becoming a responsible citizen

World AIDS Day:

SSBN Degree College organized the World AIDS Day every year on 1st December. As a part of it number of students and staff members has attended the programme. On this occasion the resource person created the awareness on AIDS to the students.

National science day:

SSBN Degree College organized the National Science Day every year on 28th February. As a part of it number of students and staff members has attended the programme. On this occasion the resource person gave a lecture on the usefulness of science in our daily life.

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	View File
Geotagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

- **BEST PRACTICE - I :**
 1. **Title: Save and Serve activity**
 2. **OBJECTIVES OF THE PRACTICE:**
 - To distribute the needs to the orphanages
 - To promote the values of generosity
 - 1. **The Context:**

The contextual feature/challenging issues that need it to be addressed designing and implementing this practice.

- Collection of needs every month is a difficult task
- The college cannot force the students and staff to fetch the needs every month
- Identifying the NGOs for help

- **BEST PRACTICE - II:**

1. **Title: SWACHH BHARAT**
2. **OBJECTIVES OF THE PRACTICE:**

- To educate the village population against open defecation encouraging to construct toilet in their residences with the support of government.
- To work for behavioural change of the village population.

- To facilitate involvement of the village student community in the clean and green process.

1. The Context:

It is the responsibility of every one to clean their surroundings to make India clean.

- Eradicating manual scavenging
- Complete disposal and reuse liquid waste
- To involve each student to aware the importance of clean and green process
- To aware the village people towards health and hygiene
- Dealing with the public is difficult.

File Description	Documents
Best practices in the Institutional website	https://ssbnc.in/files/AQAR/2021_22/7.2.pdf
Any other relevant information	NA

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

The college automated the library by issuing of books to the students and staff. The students took initiative to participate in the summer fellowship programme to learn about the innovative things. The placement cell is provided the opportunities to the students after completion of their graduation they placed in the particular job according to their skills. The college is also implemented the Career Development Cell to encourage the students to train on particular aspect.

Part B

CURRICULAR ASPECTS

1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

The College was dedicated to fostering the comprehensive growth of its students by providing innovative and context-based-education, enabling them to drive social-transformation. The College offers a diverse range of courses, totalling 13.

In 2015, the College implemented Choice-Based-Credit-System-(CBCS), which was further enhanced in 2019-20 with the integration of Outcome-Based-Education(OBE). This integration aligns with the College's vision-and-mission as well as the graduate attributes of the Learning-Outcomes-Based-Curriculum-Framework(LOCF).

Within the OBE-framework, the College formulates Programme-Outcomes(POs), Program-Specific-Outcomes(PSOs), and Course-Outcomes(COs) to address developmental-needs at local, regional, national, and global-levels.

Undergraduate-programmes(UG) focus on knowledge-based-communication and research-orientation, reflected in each programme's-PSO and CO, and recognise the importance of interdisciplinary-research as a driver of invention and innovation on a global and national scale, reflected in the corresponding-PO.

The Department-of-English offers students-courses such as communication-skills, soft-skills, and life-skills inline with the vision of "Skill-India," a major project sponsored by Honourable Prime-Minister of India. The curricula have been substantially revised as part of OBE-CBCS, incorporating skill-development-activities such as, field-projects and internships.

The four-part-curriculum of UG-programmes with four-unitized and timed-curricula is comprehensive.

- Part-I: Languages: Telugu, Hindi, and Sanskrit
- Part-II: English

- Part-III:Core,Core Electives,and Clusters
- Part-IV:Community-Service-Project(CSP) and Internship(Short-Term and Long-Term)

The college enables students to attain a comprehensive and diverse education that encompasses interdisciplinary,multi-talented,skill-oriented,and value-based-learning. These aspects are reflected in the programme-Outcomes(POs) and program-specific-outcomes(PSOs),aiming to nurture well-rounded individuals with a strong sense of social-commitment and responsible-citizenship

File Description	Documents
Upload additional information, if any	No File Uploaded
Link for additional information	NA

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

13

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	View File
Details of syllabus revision during the year	View File
Any additional information	No File Uploaded

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

9

File Description	Documents
Curriculum / Syllabus of such courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	View File
MoUs with relevant organizations for these courses, if any	No File Uploaded
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of new courses introduced across all programmes offered during the year

00

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	No File Uploaded
Any additional information	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

13

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

The Institute incorporates cross-disciplinary concerns such as

professional-ethics,gender,human-values,environmental-issues,and sustainability into the curriculum:

- Gender:Several cultural-programmes were organised for female students.The Women-Empowerment-Cell organises various programmes like important-days,self-employment,empowerment-programmes.Our N.S.S-unit has played a tremendous role in carrying out various activities both on-and-off campus.These activities primarily concentrate on gender-issues and encompass initiatives such as Save-Girl-Child,poster-exhibitions,presentations on related-themes.
- Environment and sustainability:N.S.S. actively promotes environmental development and conservation programmes like plantation and sustainable-development programmes.Every year, N.S.S. organises various activities in collaboration with nearby villages, Such as village-cleanliness-drives,gutter-cleaning, and the creation of soak-pits,Gajar-grass eradication,and plastic-free campaigns. And also, competitions and invited talks are organised to foster understanding about nature,biodiversity,the environment,and sustainability.Every year,NSS celebrates significant days like World-Environment-Day and N.S.S-Day. In addition,the college has actively participated in programmes introduced by the Indian Government like Swachch-Bharat,Tree-plantation.
- Human-values and professional-ethics: The College's goal is to encourage youth to develop socially responsible and ethical behaviour.Several courses in the curriculum and selected adjunct courses specifically address professional-ethics and ethical-issues in their respective disciplines.The college has undertaken several social-initiatives, including health and hygiene-awareness-programs, medical check-up camps,awareness campaigns for AIDS, voter awareness programs,traffic safety campaigns,and blood donation camps,to name a few.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	View File
Any additional information	No File Uploaded

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

00

File Description	Documents
List of value-added courses	View File
Brochure or any other document relating to value-added courses	No File Uploaded
Any additional information	No File Uploaded

1.3.3 - Number of students enrolled in the courses under 1.3.2 above

0

File Description	Documents
List of students enrolled	View File
Any additional information	No File Uploaded

1.3.4 - Number of students undertaking field work/projects/ internships / student projects

264

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	View File
Any additional information	View File

1.4 - Feedback System

1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni	B. Any 3 of the above
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File Description	Documents
Provide the URL for stakeholders' feedback report	https://ssbnc.in/files/AQAR/2021_22/1.4.1_atr_2021_22.pdf
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	View File
Any additional information	No File Uploaded

1.4.2 - The feedback system of the Institution comprises the following	A. Feedback collected, analysed and action taken made available on the website
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File Description	Documents
Provide URL for stakeholders' feedback report	https://ssbnc.in/files/AQAR/2021_22/1.4.1_atr_2021_22.pdf
Any additional information	No File Uploaded

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment of Students

2.1.1.1 - Number of students admitted (year-wise) during the year

549

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

549

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

The Institute admits students from a variety of social and economic backgrounds, and their abilities and level of learning are significantly influenced by their own skills and other attributes. The Institute has developed a methodical-framework for evaluating students' levels of learning.

The overall evaluation of the students'-learning and progress is carried out by the subject-teachers in the classroom through lectures, oral and written-tests, assignments, project-works, and other forms of evaluation. Based on the earlier-data, slow and advanced-learners are distinguished, and specialised teaching and learning approaches are then put into practise for the benefit of each student individually.

Steps taken for advanced-learners:

- Involvement in study-projects
- In order to make advanced students better understand the subject and prepare them for future-research, advanced readings on the related subjects are advised.
- encouraged to give presentations, publish papers, and take part in workshops, seminars, and conferences

Steps taken for slow learners:

- Slow-learners are personally counselled by mentors to resolve any obstacle preventing them from active learning.
- 'Peer-mastering' sessions are organised in which they address trouble areas of slow learners.
- Low-scoring college students are provided with assistance in theory and practical classes
- Simple learning materials are provided to slow-learners

for better understanding of basic concepts

Remedial-sessions are taken for slow-learners to improve their confidence and performance-levels

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://ssbnc.in/files/AQAR/2021_22/2.2_Add.pdf

2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
01/07/2021	549	55

File Description	Documents
Upload any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

The college has adopted student-centered methods of teaching and learning process to create a proactive learning environment where students are encouraged to connect academic knowledge with their daily life.

The experiential learning system is observed to permit students to join the elegance-room information to real-world situation and is facilitated with the aid of

- In house student projects
- Educational-trips/Industrial-Visits Expert Talks, webinars, workshops, Conferences
- Study tours
- Add-on courses are

The College encourages students to learn and develop new knowledge problem-solving skills through

- Assignments, Diagram interpretations
- Group discussions
- Field study
- Participation in intercollegiate competitions
- Providing event-organizing opportunities
- Skill development courses and programmes

Participatory Learning - Students are encouraged to participate in various curricular and co-curricular activities organized in collaboration with reputable organizations

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional Information	NA

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

In SSBN, faculty make the best use of ICT in the classrooms. ICT-enabled teaching is practised to make classes more effective. It helps both slow and advanced learners understand the topics easily and makes the class interesting too. Teachers have started taking lectures online on Google-Meet, Zoom, Microsoft-Teams, etc. Teachers share reading materials, short notes, and e-books over different media like Google-Classroom, E-Mail, the college portal, Blogs, WhatsApp, etc.

ICTs are most frequently used by teachers for "routine-tasks," including creating lesson-plans, presenting information, conducting simple Internet-searches, keeping-records, etc. ICT is part of the educational process. In addition to the board-and-chalk method of teaching, faculty members use ICT-enabled materials such as PPTs and animated films, YouTube-videos, etc.

SSBN College has taken the initiative to provide online education for students and engage them in learning activities in light of the current COVID-19 situation. During the pandemic situation, almost all classes were taken online. Teachers have used PowerPoint presentations and YouTube video presentations for theory and practical classes. In order to improve teaching and learning, faculty utilised ICT-tools and advanced

technology facilities found in seminar-rooms laboratories, and e-Class rooms.

ICT-solutions like Zoom and Google-Meet were used to have parent-teacher meetings and mentor-mentee sessions. ICT-tools are used to organise departmental events such as seminars, quizzes, guest-lectures, workshops, and faculty-development-programmes (FDPs).

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	https://ssbnc.in/files/AQAR/2021_22/2.3.2_addFile.pdf
Upload any additional information	No File Uploaded

2.3.3 - Ratio of students to mentor for academic and other related issues

2.3.3.1 - Number of mentors

45

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	View File
Circulars with regard to assigning mentors to mentees	View File

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

Academic in charge in consultation with The Principal, Coordinator of Internal Quality Assurance Cell, Controller and Additional Controllers of Evaluation division and other officials, prepares the Academic Calendar for the effective functioning of the Institution.

The Institution's smooth functioning is ensured by the academic calendar. The calendar contains information about all of the working days, holidays, examination schedule, deadlines for paying college and exam fees, a list of the academic year's activities etc.,. At the start of the academic year, all students receive a copy of the handbook that contains the schedule of common programs. The same is posted online as well.

Teaching plan:

A clear unitized curriculum with a timeline is presented to the students at the start of the course in college. The course instructors create a unit-by-unit lesson plan that details the schedule, instructional materials, teaching strategies, and ways for evaluating those strategies. The teaching plan offers the teacher a course of action and guidance for the student.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	View File

2.4 - Teacher Profile and Quality**2.4.1 - Number of full-time teachers against sanctioned posts during the year**

55

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	View File
List of the faculty members authenticated by the Head of HEI	View File
Any additional information	No File Uploaded

2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

20

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	View File
Any additional information	View File

2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

12	
File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	View File
Any additional information	No File Uploaded
2.5 - Evaluation Process and Reforms	
2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year	
36	
File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	View File
Any additional information	View File
2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year	
131	
File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	View File
Upload any additional information	View File
2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution	
College has taken numerous steps for reforms in examination procedures & processes and integrate Information Technology into the evaluation system. IT integration into question paper setting for an improved confidentiality. Automation of SED procedures like examination registration, Hall-ticket generation, Continuous Internal Assessment and Summative	

Assessment through student-centred in house application (EIMS). The performance of the students is assessed for 100 marks through CIA and SE. Automation of results processing have improved the efficiency and accuracy of preparation and analysis of results Viz., coding & decoding of the answer books, Marks entry, Grade, Percentage, Semester Grade Point Average (SGPA) and Cumulative Grade Point Average (CGPA). Further IT integration fine-tuned Results publication and Mark list generation amplified the College's Examination Management efficiency.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	NA

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

The knowledge, skills, abilities, and attitudes that students gain while pursuing graduation are included in the programme-outcomes (POs). College provides diversified Science, Humanities, Commerce, and Management curricula, each with distinctive and clear outcomes. The precise-learning objectives of individual-courses are included in curricula of each-field and are accessible on the college-website.

- The Learning-Outcomes-based-Curriculum-Framework (LOCF) is designed to meet needs of students, including assuring their path to graduate and get a job or directing them towards professional-alternatives.
- The learning objectives are discussed in classroom by concerned-teacher. Objectives are also highlighted through various channels such as college-prospectuses, magazines, notice-boards, principal address to students, parents, alumni meetings.
- Faculty members work together to ensure that every student has necessary and enduring discipline, skill, knowledge that is expected after completion the course.
- Students are oriented about the POs and COs at the beginning of each AY and also made aware of the skills they acquire theoretically and practically throughout the

program/course, which aids students in gaining a fundamental comprehension of the subject and in visualising the subject's intended-outcomes.

- Lesson Plan-To ensure efficient work execution, the institute has a practice of planning the semesters well in advance. The start of every semester, each faculty member creates a lesson-plan for each subject they will be teaching. This guarantees that the learning objectives are met as scheduled.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	View File
Upload any additional information	No File Uploaded
Link for additional Information	NA

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

The attainment of programmes and course-outcomes are evaluated by the following measures:

- Internal-assessment(25 marks) and final-semester-examination(75 marks).
- In order to determine students' proficiency in terms of programme, subject, course, , syllabus outcomes and to comprehend the impact of teaching-learning-process, institution inviting input from students, alumni, employers, parents.
- Additionally, college has established a vibrant Career-Development-Cell that organises workshops, webinars, seminars, campus-placements to help students receive the right counsel and be more successful in future.
- College sends faculty on delegation to workshops, seminars, conferences, FDPs in order to develop them and help them achieve the goals while facilitating-learning in Classrooms.
- Teachers regularly take part in university-organized-workshops on curriculum-modification. Since many teachers also serve on syllabus subcommittees, perception, results are precisely controlled, improving standard of instruction.

- At regular periods, the academic-audit-committee also assesses performance.
- In addition to the aforementioned methods, departmental meetings by HOD and staff meetings with Institute's Director are held to inform faculty members of the intended learning objectives.
- Through the orientation programme, class representative meetings with HODs and Director, and classroom discussions, students are made aware of the specific outcomes for their courses.
- At specialised-gatherings and meetings, successful alumni are also invited to interact with students and professors about how their particular courses influenced them existing students better align with the intended course results by improving their career.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	NA

2.6.3 - Pass Percentage of students

2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

618

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	https://ssbnc.in/files/AQAR/2021_22/2.6.3_annual_report.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

https://ssbnc.in/files/AQAR/2021_22/2.7.1_sss.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

Policy for Promotion of Research

The Policy of the College is to inculcate research culture among faculty and students. The Research Committee of SSBN Degree College (Autonomous) was constituted with the following composition.

- The Principal, as the Chair Person
- Coordinator, IQAC
- Faculty representatives

Policy for Promotion of Research

- To facilitate more interdisciplinary research work to achieve expertise in all domains of research.
- To inculcate the scientific temper among students.
- To implement more society/community oriented research projects which are directed towards the betterment and welfare of the society.
- To publish research articles in UGC approved journals.
- To inculcate the culture of plagiarism free research.
- To organize workshops and seminars periodically to infuse research interest.
- To encourage faculty members and research scholars to obtain patents for their qualitative research.
- To encourage the faculty to participate in conferences and present their research works by providing on-duty.
- To motivate the students to participate in research deliberations.
- To motivate the faculties to obtain Ph.D., guideship to promote research activities.

To appreciate the Ph.D awardees by the management through rewards and recognition

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	View File
Provide URL of policy document on promotion of research uploaded on the website	https://ssbnc.in/files/AQAR/2021_22/3.1.1.ppr.pdf
Any additional information	No File Uploaded

3.1.2 - The institution provides seed money to its teachers for research

3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

00

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	No File Uploaded
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	View File
List of teachers receiving grant and details of grant received	No File Uploaded
Any additional information	No File Uploaded

3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

00

File Description	Documents
e-copies of the award letters of the teachers	No File Uploaded
List of teachers and details of their international fellowship(s)	View File
Any additional information	No File Uploaded

3.2 - Resource Mobilization for Research

3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

00

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	View File
List of projects and grant details	No File Uploaded
Any additional information	No File Uploaded

3.2.2 - Number of teachers having research projects during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	NA
List of research projects during the year	View File

3.2.3 - Number of teachers recognised as research guides

00

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	No File Uploaded
Institutional data in Prescribed format	View File

3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

00

File Description	Documents
Supporting document from Funding Agencies	View File
Paste link to funding agencies' website	NA
Any additional information	No File Uploaded

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

NIL

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	NA

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

00

File Description	Documents
Report of the events	No File Uploaded
List of workshops/seminars conducted during the year	View File
Any additional information	No File Uploaded

3.4 - Research Publications and Awards

3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software

E. None of the above

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	No File Uploaded
Any additional information	No File Uploaded

3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

3.4.2.1 - Number of PhD students registered during the year

00

File Description	Documents
URL to the research page on HEI website	NA
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	View File
Any additional information	No File Uploaded

3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

21

File Description	Documents
List of research papers by title, author, department, and year of publication	View File
Any additional information	View File

3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

00

File Description	Documents
Upload any additional information	View File
Paste link for additional information	NA

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed**3.4.5.1 - Total number of Citations in Scopus during the year**

3

File Description	Documents
Any additional information	No File Uploaded
Bibliometrics of the publications during the year	No File Uploaded

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University**3.4.6.1 - h-index of Scopus during the year**

00

File Description	Documents
Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	No File Uploaded
Any additional information	No File Uploaded

3.5 - Consultancy

3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

00

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	View File
List of consultants and revenue generated by them	No File Uploaded
Any additional information	No File Uploaded

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

00

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	View File
List of training programmes, teachers and staff trained for undertaking consultancy	No File Uploaded
List of facilities and staff available for undertaking consultancy	No File Uploaded
Any additional information	No File Uploaded

3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

Extension activities are encouraged to be taken up by the students in order to fulfil the aspirations of Vision and mission statements of the institution. Holistic development of the individual is the aim with which the students are encouraged for participation in extension activities through agencies such as NSS, NCC, Clubs and Societies.

To inculcate the spirit of Social Service in the students, there are two NSS-units working in the College under the guidance and supervision of two programme officers. Our NSS-volunteers have been participating in various social programmes like AIDS awareness conducting medical camps, tree plantation, blood donation, blood grouping etc.

To develop leadership qualities, spirit of adventure, secular outlook, the ideals of selfless service among our girl students, an NCC Unit for girls with 107 cadets was started in the college in February 15, 2001. At present the Battalion 41 A & B Platoon has been increased from 134 to 150 cadets.

WEC of the institute also extends its service to the society in the form of conducting "Self-Training Programs" to the women to give self-confidence and self-employment.

The Red Ribbon club has 60 volunteers. Its activities include promoting voluntary blood donation, organizing awareness camps/rallies on HIV/AIDS.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	NA

3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

2

File Description	Documents
Number of awards for extension activities in during the year	View File
e-copy of the award letters	View File
Any additional information	No File Uploaded

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

35

File Description	Documents
Reports of the events organized	View File
Any additional information	No File Uploaded

3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

3319

File Description	Documents
Reports of the events	View File
Any additional information	No File Uploaded

3.7 - Collaboration

3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work

00

File Description	Documents
Copies of documents highlighting collaboration	View File
Any additional information	No File Uploaded

3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

00

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	View File
Any additional information	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

SSBN Degree College has constantly endeavoured to provide quality education and ensure all round development of the students.

The institution, situated at the heart of the city, spread over 7.42 acres of land with a built in area of 1,39,243 sq ft. This is a lead college in the private sector in the district. It has three wide blocks with 58 classrooms including 3 digital class rooms and 1 virtual class room with a capacity of 300.

30 optimum equipped laboratories.

3000 sq.ft well stocked automated library

Administrative building

Air-conditioned Principal's Chamber

20 staffrooms

Student evaluation division

Air-conditioned ADNE Trust Office

E-classrooms

Digital Class Rooms

Virtual class rooms

Seminar halls

Women waiting room

Training and Placement centre.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	NA

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

SSBN has well equipped adequate facilities for cultural and sports activities. The college has indoor sports amenities with 12000 sq feet multipurpose indoor sports facility with 3 ball badminton courts and 5 table tennis boards. As it is multipurpose indoor stadium, it can be converted into Volleyball court and kabaddi court with synthetic pro mats. There are separate courts for the outdoor games. There are separate courts for Athletics, Boxing, Badminton, Cricket, Kho-Kho, Kabaddi, Volleyball and Basket Ball.

There is a sophisticated Gym of 1000 sq feet, equipped with modern equipment. The 1000 sq feet Yoga and Meditation centre facilitates physical and mental health of the student community.

College also has a state-of-the-art auditorium with a total space of 3000 sq.

File Description	Documents
Geotagged pictures	View File
Upload any additional information	No File Uploaded
Paste link for additional information	NA

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

17	
File Description	Documents
Upload any additional information	No File Uploaded
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File
4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)	
00	
File Description	Documents
Upload audited utilization statements	View File
Details of Expenditure, excluding salary, during the years	View File
Any additional information	No File Uploaded
4.2 - Library as a Learning Resource	
4.2.1 - Library is automated using Integrated Library Management System (ILMS)	
SSBN College Library is using an automated package of Integrated Library Management System (ILMS) materialized with LIBSOFT version 9.8.5:1 Server and 2 clients Licenses with partial automation from the year 2017 which enables circulation, acquisition, location and cataloguing of books in an effective way.	
File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	NA
4.2.2 - Institution has access to the following: e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources	C. Any 2 of the above

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	View File
Upload any additional information	No File Uploaded

4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

00

File Description	Documents
Audited statements of accounts	View File
Any additional information	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

4.2.4.1 - Number of teachers and students using the library per day during the year

170

File Description	Documents
Upload details of library usage by teachers and students	View File
Any additional information	View File

4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

Yes. Information technology policy of the college articulates the vision of the college, strategy, and principles as they relate to the use of information and information technology resources. IT policies interpret applicable laws and regulations and ensure that the policies are consistent with legal and contractual requirements. In addition, IT policies

specify requirements and standards for the consistent use of IT resources across the college. Some more important points in policy are...

- Zero tolerance against the Usage of unlicensed software
- Institution encourages and actively enforces using in-house and Open Source software modules in all possible domains.
- Using open source firewalls to block non-desirable content
- Unauthorised access among the user groups resources blocked with appropriate firewall configuration.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	NA

4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
2277	300

File Description	Documents
Upload any additional information	View File

4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus A. 250 Mbps

File Description	Documents
Details of bandwidth available in the Institution	View File
Upload any additional information	No File Uploaded

4.3.4 - Institution has facilities for e-content development: E. None of the above
Facilities available for e-content development
 Media Centre Audio-Visual Centre Lecture

Capturing System (LCS) Mixing equipments and software for editing

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	NA
List of facilities for e-content development (Data Template)	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

2124629

File Description	Documents
Audited statements of accounts	View File
Upload any additional information	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

There is a General Maintenance Committee consisting of Principal as Chairperson, a member from Governing Council, senior faculty from languages, science and humanities, non-teaching staff and student representatives. The committee takes every care to maintain and utilize the infrastructure in an appropriate manner. The college ensures optimal allocation and utilization of the available financial resources for maintenance and upkeep of different facilities by holding regular meetings of financial committee.

Maintenance of laboratory equipment, Repairs and painting works are done on demand by following a stipulated procedures. Members of the faculty of respective department monitor effective utilisation of the laboratories. Annual stock checking is done under the guidance of the HOD's. The stock is crosschecked and verified by the HOD of another science department.

Library-A duly constituted Library Advisory Committee collects the requirement and list of books from the concerned departments and HODs are involved in the process. The finalized list of required books is duly approved and signed by the Principal.

Sports - A duly constituted Sports Advisory Committee headed Physical Directors maintains the sports equipment, fitness equipment, ground and various courts under the supervision of Principal . Maintenance of gym equipment is done whenever necessary and outsourced

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://ssbnc.in/files/AOAR/2021_22/4.4.2.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

2259

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	View File
Upload any additional information	View File

5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

39

File Description	Documents
Upload any additional information	View File
Institutional data in prescribed format	View File

5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology	C. Any 2 of the above								
<table border="1"> <thead> <tr> <th data-bbox="102 483 533 551">File Description</th> <th data-bbox="541 483 1394 551">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="102 551 533 696">Link to Institutional website</td> <td data-bbox="541 551 1394 696">https://ssbnc.in/files/AQAR/2021_22/5.1.3_info.pdf</td> </tr> <tr> <td data-bbox="102 696 533 801">Details of capability development and schemes</td> <td data-bbox="541 696 1394 801">View File</td> </tr> <tr> <td data-bbox="102 801 533 869">Any additional information</td> <td data-bbox="541 801 1394 869">View File</td> </tr> </tbody> </table>	File Description	Documents	Link to Institutional website	https://ssbnc.in/files/AQAR/2021_22/5.1.3_info.pdf	Details of capability development and schemes	View File	Any additional information	View File	
File Description	Documents								
Link to Institutional website	https://ssbnc.in/files/AQAR/2021_22/5.1.3_info.pdf								
Details of capability development and schemes	View File								
Any additional information	View File								
5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year									
250									
<table border="1"> <thead> <tr> <th data-bbox="102 1070 533 1137">File Description</th> <th data-bbox="541 1070 1394 1137">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="102 1137 533 1205">Any additional information</td> <td data-bbox="541 1137 1394 1205">View File</td> </tr> <tr> <td data-bbox="102 1205 533 1424">Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)</td> <td data-bbox="541 1205 1394 1424">View File</td> </tr> </tbody> </table>	File Description	Documents	Any additional information	View File	Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File			
File Description	Documents								
Any additional information	View File								
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File								
5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees	B. Any 3 of the above								

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded
Upload any additional information	View File

5.2 - Student Progression

5.2.1 - Number of outgoing students who got placement during the year

77

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of outgoing students progressing to higher education

72

File Description	Documents
Upload supporting data for students/alumni	View File
Details of students who went for higher education	View File
Any additional information	No File Uploaded

5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year

00

File Description	Documents
Upload supporting data for students/alumni	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

34

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

- **Anti-Ragging-Cell:**It has student-representatives of freshers/seniors to co-operate and to abolish-ragging in the college-premises.
- **NSS:**Two NSS-Units are working in the college with 100 volunteers each who participate in various social-programmes being conducted in college.
- **NCC:**To develop leadership-qualities,spirit-of-adventure,secular-outlook,the-ideals-of-selfless-service among girl-students,NCC-unit for Girls was started.NCC-cadets coordinate various activities conducted in college.
- **Women-Empowerment-Cell:**It has been established with student-representatives keeping in view the large number of women-students. It aims at curbing the social-evils like eve-teasing/ragging by providing necessary counselling/guidance.
- **Library-Committee:**It consists of librarian,faculty and student-representatives.They are nominated to address the issues on procurement of new-titles,issues,renewals of the books and also responsible for the maintenance of the library-books,journals.
- **InternalQualityAssessmentCell(IQAC):**It has been established to co-ordinate and monitor various academic-aspects.The academic-pursuits are constantly assessed by

an expert-committee of the cell consisting of eminent-academics,intellectual-elite and student-representatives to participate in the quality-initiatives of institution.

- Sports:Student-representatives give suggestions towards the sports-activities within the institute and also address adequacy of infrastructure/other-facilities
- Discipline-Committee:To have a positive approach in imparting discipline among students.To make the student aware of the discipline-rules.The committee involves student-representatives to raise awareness and maintain discipline on college-campus.
- Attendance-Monitoring-Committee:maintains and monitors the attendance of all the students on a daily-basis.Necessary measures are taken to support students with poor-attendance.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	NA

5.3.3 - Number of sports and cultural events / competitions organised by the institution

11

File Description	Documents
Report of the event	View File
List of sports and cultural events / competitions organised per year	View File
Upload any additional information	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

Alumni of SSBN Degree College were started in 1982 but registered in 2018 as 'SSBN Degree College Alumni ATP, and their registration number is 298 of 2018. It comprises the President, vice president, Secretary, joint secretary, treasurer, and Eight EC members. Alumni meet frequently and interact with the staff and students to share their ideas for

the betterment of the institution. Our association offers networking opportunities that can connect recent graduates with established professionals and help people pursue career changes.

Financial services:

- The Alumni committee provides scholarships to 10 meritorious poor students every year
- Alumni of the Science Department sponsored 13 "Ceramic Green Boards" for various class rooms.
- The alumni committee provided a "Blue Star Water Cooler Dispenser" for the college.

Other support services:

- Alumni actively support placement training and placements of Students of college.
-
- Alumni have organised Webinars and Invited lectures for the benefit of the students at the college.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	NA

5.4.2 - Alumni's financial contribution during the year

D. 2 Lakhs - 5 Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

- **Vision:**

The Governing-Council and Administrators had a realistic vision of Establishing, nurturing, growing, and developing a

comprehensive-premier-model-institution of higher-learning with the laudable-ideals of grooming young-minds by a group of catalysts and facilitators, the teachers, to transform them into holistic-human-beings.

- **Mission:**

- Quality-education at reasonable-fee
- Attracting and retaining talented-teachers
- Promoting research-culture
- Encouraging teachers to participate in training-programmes,orientations,and refresher-courses
- Conducting national-level-seminars, conferences, and workshops.

Nature-of-Governance:

- Governing-Body's encouraged the staff to pursue excellence through teaching research extension activities and so on and the college obtained the status of a College-with-Potential-for-Excellence from the UGC in 2010.
- BOS-Academic-Council and Governing-Body evaluate the growth of the institution every-year and implement strategies for continuous-improvement as per UGC norms.
- Departmental-Heads have autonomy at their level to enforce the academic-resolutions of different statutory-bodies.
- Student-Evaluation-Division working with established-patterns evaluation-methods and result-oriented-functioning
- Library-catering to the diversified needs of students-staff and physical-education-department with due credit for achievements in sports-games-and-extension.
- Outreach wings of NSS-NCC-ECO-CLUB RED-RIBBON-CLUB and social arms SAGE and SBF are the other strong mechanisms to carry out and execute the mission.
- Various-Cells constituted by the Institution the Alumni-association-IQAC and feedback from students and stakeholders help identify areas for Organisational-Development.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	NA

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

The principal is the Chairperson of all administrative and academic committees, delegates all authority to the convener to conduct the work of the committees. The HODs, Librarian, NSS-Programme-Officers, NCC-Captain, Physical-Director, and Office-Superintendent are entrusted with necessary authority to conduct their activities.

Departmental-activities are decentralized empowering the Head of the department plan and execute department activity-schedules.

A three level interactive participative management operates in the Institution - Student-level, Teacher-level and Management-level.

- Student representatives in different committees represent, raise and discuss the day-to-day activities.
- Faculty in various departments participate in departmental meetings and HOD takes the issues to the notice of the Principal at the meetings convened regularly.
- Governing-Council, in its monthly meetings, takes vital decisions pertaining to the Institute's General Administration and functioning.

CASE-STUDY - PURCHASE-COMMITTEE

Here is one case study of Purchase Committee of the institution which shows that the institution is following the policy of decentralization and participative management. Though it is the Principal of the college who has the last say in the decisions of the committee, a senior associate professor is appointed as the convener of the committee. The committee is constituted of a few full time teachers, the office superintendent and one member from the office staff

File Description	Documents
Upload strategic plan and deployment documents on the website	View File
Upload any additional information	No File Uploaded
Paste link for additional Information	NA

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

The institution has a perspective strategic plan prepared by the College-Planning, and-Development-Committee for Institutional development. The Committee consists of President of the Trust, Correspondent, Secretary, IQAC-Coordinator and the Office-Superintendent.

The Perspective plan with a workable strategy for development and deployment includes

- Teaching-learning

The learner-centered activities of interactive sessions, experiential learning, industrial visits, student-seminars and projects-works, assignments, remedial-coaching to slow-learners and additional inputs and assignments to advanced-learners, Continuous-Internal-Assessment, participation-in-extension, and Co-curricular and extra-curricular-activities are planned and implemented.

Research and development

1. Promote Interdisciplinary-Research.
2. Increase the number of research-supervisors to guide scholars of various universities
3. Subscribe to various national-international-journals
4. Encourage papers-publication in reputed journals
5. Organize national-international-seminars, conferences-workshops.

Community-engagement

The institution organizes two types of community engagement programmes, through NSS, NCC, ECO-Club and Red-Ribbon-Club to promote institution-neighborhood-network and sustained-community-development by conducting medical-camps, cleanliness-camps, adult-literacy-camps, and general extension activities.

- Human-resource-planning-and-development

The Management of the College has been evincing tremendous interest to promote teacher development by granting leave for FIP to pursue M.Phil., and Ph.D., -programmes, sending the teachers for participating in orientation/refresher-courses, organizing seminars-conferences and deputing the teachers to attend national-international-seminars.

- Industry-interaction

The institution invites entrepreneurs, industrialists and practicing managers to the campus. Interactive sessions, guest lectures and industrial visits are arranged to impart skills to understand the latest trends in business and industry

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	NA
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

The Institution shows the hierarchy, flow-of-authority, communication-channels and the link of different positions. The decisions are taken at Governing-Council-meetings and implemented through the Office-of-the-Principal.

The principal, as the leader-of-the-Institution, plays a key role in taking decisions and executing them, acting-as-a-liaison between Management-on-onside and staff, students, parents and the public on the other.

Statutory bodies like the Governing-Council, Governing-Body, Finance Committee, Academic Council, and BOS are held once a

year;the working-committees meet once-every-three-months,and the grievance-redressal-committee meetings take place fortnightly.

Service-Rules and Procedures:

- Aided Teaching and Non-Teaching staff are governed by the conditions of service laid down by Government-of-AP and Commissioner-of-Collegiate-Education,Vijayawada.
- Management-appointees are governed by the rules framed by the College-Management.

Recruitment-procedure:

Permanent-Faculty:-

The institution advertises the sanctioned-posts following rules of reservation of Govt.of A.P. in leading Newspapers. A Selection-Committee is constituted comprising two-management-members, Principal-of-the-Institution, two-subject-experts from University to which the Institution is affiliated, and Principal-of-Govt.-College,Anantapur as Government-Nominee.

Temporary-faculty:-

Correspondent constitutes a Selection-Committee comprising the Correspondent, the Principal, HOD, and Subject Expert from the University to which the College is affiliated.

Promotional-Policies:

Aided-Teaching and Non-Teaching staffs promoted as per the policy of the Government of AP and Commissioner for Collegiate Education Vijayawada.

The management-appointees are first appointed on Adhoc-basis. After five years of completion, they are promoted as self-funding-staff

File Description	Documents
Paste link to Organogram on the institution webpage	https://ssbnc.in//files/AQAR/2021_22/6.2.2_Orgonogram.pdf
Upload any additional information	No File Uploaded
Paste link for additional Information	NA

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination

B. Any three of the above

File Description	Documents
ERP (Enterprise Resource Planning) Documen	No File Uploaded
Screen shots of user interfaces	View File
Details of implementation of e-governance in areas of operation	View File
Any additional information	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

Faculty-Empowerment-Strategies deployed by the institution are in the areas of enhancing professional-competence, welfare-schemes, and attracting and retaining faculty.

The college consistently strives to create conditions for enhancement of the professional development of the staff. The following is the strategy implemented:

- Teaching-staff
 - Permit to attend FDP/FIP
 - Permission to attend orientation/refresher courses and need based training-programmes.
 - Encourage the faculty to acquire additional qualification of M.Phil.,and Ph.D.
 - Permission to the teachers to guide research

scholars of various universities in distance-mode.

- Deputing the teachers to attend national and international seminars, conferences and workshops.
- Organizing ICT Programmes to enhance skills of the teaching-staff.
- Encouraging to contribute articles to magazines and research journals.
- Providing financial assistance to organize state and national level seminars and workshops.
- Deputing the teachers to attend refresher-orientation and need based programmes for the development of faculty.

The details of faculty participation of the above are given in the respective evaluative reports of the departments.

- Non-teaching-Staff
 - Encouraging to upgrade their qualifications and working skills.
 - Encouraging to clear the departmental examinations.
 - Conducting periodical workshops to update their technical-skills.
 - Training to the administrative staff by Tax-Experts.
- Welfare-schemes for Teaching and Non-Teaching-staff.
 - Teaching:
 - Appointment on compassionate grounds.
 - Pension-schemes and family-pension-schemes.
 - Gratuity
 - Non-Teaching
 - EPF
 - Gratuity

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	NA

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

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File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File
6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year	
00	
File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	View File
Upload any additional information	No File Uploaded
6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)	
00	
File Description	Documents
Summary of the IQAC report	View File
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	View File
Upload any additional information	No File Uploaded
6.4 - Financial Management and Resource Mobilization	
6.4.1 - Institution conducts internal and external financial audits regularly	
The Internal audits regarding the salaries to the staff appointed by management, university affiliation expenses,	

upkeep and maintenance of lab and other physical infrastructure, telephone and power bills, ground maintenance, and UGC grants are conducted internally by appointing a qualified chartered accountant. The audited income and expenditure account of the ADNE Trust with the details of academic and administrative activities of all the constituent institutions for the previous five years is provided with a special focus on SSBN Degree College.

The external audit is conducted by the auditors from the office of the Commissioner of Collegiate Education. They audit the Grant-in-aid, UGC grants and other sources, and the expenditure of the college under different heads and finally certify their authenticity

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	NA

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

00

File Description	Documents
Annual statements of accounts	View File
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	View File
Any additional information	No File Uploaded

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

As the ADNE Trust management, represented by the elite from all walks of life maintaining cordial relations with all political and non-political diversified groups of the town, is able to mobilize resources form local MP(MPLANDS), NGO(RDT), Alumni,(endowment scholarships), Industry (seed money) and other philanthropists.

Besides, the Management applies for financial assistance form

HRD, UGC, APSCHE, state Govt. aid for grant-in-aid staff salary and other funding agencies from time to time. Tuition fee of self-funding courses is another important resource apart from the commercial incomes of the trust. The management also encourages the teacher-researchers to apply for funding for their major and minor research projects.

The Institution is a private Aided Institution. It receives grant-in-aid from the Government. of A.P. towards salaries of and other allowances of the teaching and non-teaching staff for aided UG Prorammes.

The Institution offers self-financing programmes by charging self-financing fees from the students.

UGC grants under deferent plan-periods, autonomous grants, block grants, individual research assistance through UGC in the form of major and minor research projects grants under the college with potential for excellence status, and grants under RUSA are an important source for resource mobilization. The Institution also received grants from RDT

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	NA

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

The IQAC of the college works towards improving and maintaining the quality of

education, identifying and suggesting new ways of using teaching-aids, developing suitable

infrastructure, and offering suggestions for the new self-finance courses. IQAC is an effective

and efficient internal coordinating and monitoring mechanism. It

plays a vital role in

maintaining and enhancing the quality of the institution and suggests quality-enhancement

measures to be adopted. IQAC meets every quarterly to plan, direct, implement and evaluate

the teaching, research, and publication activities in the College. The sub-committees dealing with various activities and departments implement the IQAC-guidelines and report the feedback. IQAC strives to spread quality culture through quality enhancement initiatives and best practices. Significant improvements in quality have been made by institutionalizing the

following IQAC initiatives:

Strategic planning of key areas and assigning responsibilities

-

1. Academic results
2. Student technical training
3. Placement support
4. Research and development

Monitoring and mentoring of academic and administrative activities. Academic inspections are carried out periodically to assess the quality of academics. The inspections involve:

1. Review of healthy academic practices
2. Mechanisms to identify and reform academic practices
3. Review of departmental facilities
4. Facilitate implementation of innovative methods in the departments
5. Self-development of faculty members

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	NA

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

Review on structures and methodologies of operations and learning-Outcomes:

The learning and teaching-outcomes are monitored by conducting regular Continuous

Assessment Tests which are evaluated for its output. CAT examines the learners' competency

and comprehensive skills at regular intervals covering monthly portions. The output of the

teaching approach and learners' grades are assessed by the review meetings and feedback forms.

A holistic assessment of the adopted pedagogy is made by CAT. The fundamental gap is

identified, discussed for improvement and rectified at all stages.

Feedback forms as an essential evaluative tool for measuring the quality of educational steps

taken. Feedback forms are given to the teachers and students to voice out the suggestions and are taken into consideration for areas of improvement by IQAC.

Review meetings are conducted regularly to evaluate the performance of the students on the

performance of examination result analysis. The consolidated mark statements are

prepared by the class tutors and the performance review meeting is held. The problems and

difficulties of the students in each subject, facilities required, strategies for improvement and

practical solutions are discussed. The gap between the learners needs and the teachers

expectations are sorted.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	NA

6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)

D. Any 1 of the above

File Description	Documents
Paste the web link of annual reports of the Institution	https://ssbnc.in/files/AQAR/2021_22/6.5.3_annual_report.pdf
Upload e-copies of accreditations and certification	View File
Upload details of quality assurance initiatives of the institution	View File
Upload any additional information	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

1. Gender-equity and sensitization:

- College provides equality between both men/women to

establish a harmonious-environment.

- Students are made aware of Disha-App.
- SHE-Team is invited to create awareness and train the students about safety-measures to be taken in time of emergency.
- WEC celebrates national/international days to creates awareness about women-rights.

2. Curricular: The curriculum is structured in such a way that it instills values and nurtures social-responsibility in the students and also to help the students, evaluate and analyse the underlying causes of gender-bias and gender-based violence-critically.

3. Co-curricular-activities: Female students are encouraged to participate in various events and competitions. WEC organizes a number of awareness-programmes and Resource-persons are invited to deliver talks. Safety of girls is being ensured by female-lectures and there is a grievance-redressal-cell to resolve the problems.

4. Women's facilities on the campus

- Counselling:
 - Individual counselling is provided by the to enable students to receive individualized attention on academics, personal-guidance, and stress-related issues.
 - WEC will give the counselling for students on gender-equity, moral-counselling, career-counselling, women-empowerment, medical-counselling, women-rights etc.
- Common rooms: Girl's common-room has a facility of table, chairs, cot-bed, first-aid kit for the girls to take rest in case of an emergency. Newspapers are also available for reading

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://ssbnc.in/files/AQAR/2021_22/7.1.1_add.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/

B. Any 3 of the above

power-efficient equipment	
File Description	Documents
Geotagged Photographs	View File
Any other relevant information	No File Uploaded
7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)	
<p>1. Solid waste management: Solid waste includes biodegradable and non- biodegradable components. The non-biodegradable solid waste generated in the campus include paper, plastic, etc.</p> <ul style="list-style-type: none"> o Solid waste collected from class rooms, departments and other places in the campus Separate dustbins are provided to collect dry and wet solid waste which is disposed every evening to dump yard which is available in the campus.\ o The NSS unit in the college conducting different awareness programs on single use plastic. o The college strictly prohibited single use of plastic by displaying posters in the campus. <p>2. E - Waste Management: E - Waste on electronic waste is created when an electronic product is discarded after the end of its useful life. E- Waste mainly. The non working E- waste such as key boards, mouse , scanners, laboratory equipment, CPUs, etc., are collected from different places in the campus and are storing in the E-waste room and these E-waste has sent to the market for sale on quotation basis</p>	
File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geotagged photographs of the facilities	View File
Any other relevant information	No File Uploaded
7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste	C. Any 2 of the above

water recycling Maintenance of water bodies and distribution system in the campus	
File Description	Documents
Geotagged photographs / videos of the facilities	View File
Any other relevant information	View File
7.1.5 - Green campus initiatives include	
7.1.5.1 - The institutional initiatives for greening the campus are as follows: <ol style="list-style-type: none"> 1. Restricted entry of automobiles 2. Use of bicycles/ Battery-powered vehicles 3. Pedestrian-friendly pathways 4. Ban on use of plastic 5. Landscaping 	A. Any 4 or All of the above
File Description	Documents
Geotagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File
7.1.6 - Quality audits on environment and energy undertaken by the institution	
7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following: <ol style="list-style-type: none"> 1. Green audit 2. Energy audit 3. Environment audit 4. Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities 	D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.

E. None of the above

File Description	Documents
Geotagged photographs / videos of facilities	No File Uploaded
Policy documents and brochures on the support to be provided	No File Uploaded
Details of the software procured for providing assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

To build a nation of youth who are noble in their attitude and morally responsible, the college organizes and conducted several activities to build and promote an environment for ethical, cultural, and spiritual values among the students and

staff. To develop the emotional and religious feelings among the students and the faculty, commemorative days are celebrated on the campus with the initiative and support of the management for not only recreation and amusement but also to generate the feeling of oneness and social harmony.

The institution believes in equality of all cultures and traditions as is evident from the fact that students belonging to different caste, religion, regions are studying without any discrimination. Though the institution has diverse socio-cultural background and different linguistic, we do not have any intolerance towards cultural, regional, linguistic, communal socio economic and other diversities.

The college and its teacher and staff jointly celebrate the cultural and regional festivals, plantation, Women's day, Yoga day. In this way the institute's efforts/initiatives in providing an inclusive environment for everyone with tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic, and other diversities

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

Institution takes pride in launching the Plantation-Programme wherein the focus does not stop with the sound academic foundation of the student-community but it moves a step forward to develop them as better citizens of the country. In this regard, the institute, apart from imparting education, inculcates a feeling of oneness among the student community through various practices and programs. Various faculties have always been in the practice of organizing activities that not only initiate but also motivate the students to adopt various practices that promote the "Unity in Diversity". Green Initiative aims competitiveness in the environmental-space to allow the ability to go neutral on Greenhouse-Gas emissions. College celebrates Independence-Day, Republic-Day, Samvidhan Divas..., Students participate in Elocution and

Quiz contest with all insights which in turn contributed to the ideal Constitutional values and the Fundamental Duties and Rights of Indian-Citizens. The faculty members have organized various academic/co-curricular activities for the propagation of the Fundamental-Duties/Rights of the Indian-citizens. The institution holds the credit in organizing various forms of legal-aid and legal-awareness camps to recognize the roles and responsibilities as an individual level.

Institution has organized student-centric activities like paper, poster & essay competition which have always received huge participation from the students and promoted their awareness about various aspects of Indian citizenship.

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized

C. Any 2 of the above

File Description	Documents
Code of Ethics - policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

SSBN Degree College always believes in celebrating events and festivals in the campus to improve social cohesion. It helps students to learn and understand the need and importance of the events. The College makes incredible efforts in celebrating the national and international days, events and festivals throughout the year. In academic year 2021-2022, we celebrated the following days like World AIDS Day and National Science Day. The college also believes that education will allow the students to flourish, blossom only by providing them the right platform where they will work towards becoming a responsible citizen

World AIDS Day:

SSBN Degree College organized the World AIDS Day every year on 1st December. As a part of it number of students and staff members has attended the programme. On this occasion the resource person created the awareness on AIDS to the students.

National science day:

SSBN Degree College organized the National Science Day every year on 28th February. As a part of it number of students and staff members has attended the programme. On this occasion the resource person gave a lecture on the usefulness of science in our daily life.

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	View File
Geotagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

- **BEST PRACTICE - I :**
 1. **Title: Save and Serve activity**
 2. **OBJECTIVES OF THE PRACTICE:**
 - To distribute the needs to the orphanages
 - To promote the values of generosity

The contextual feature/challenging issues that need it to be addressed designing and implementing this practice.

- Collection of needs every month is a difficult task
- The college cannot force the students and staff to fetch the needs every month
- Identifying the NGOs for help

- **BEST PRACTICE - II:**

1. **Title: SWACHH BHARAT**
2. **OBJECTIVES OF THE PRACTICE:**

- To educate the village population against open defecation encouraging to construct toilet in their residences with the support of government.
- To work for behavioural change of the village population.
- To facilitate involvement of the village student community in the clean and green process.

1. **The Context:**

It is the responsibility of every one to clean their

surroundings to make India clean.

- Eradicating manual scavenging
- Complete disposal and reuse liquid waste
- To involve each student to aware the importance of clean and green process
- To aware the village people towards health and hygiene
- Dealing with the public is difficult.

File Description	Documents
Best practices in the Institutional website	https://ssbnc.in/files/AQAR/2021_22/7.2.pdf
Any other relevant information	NA

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

The college automated the library by issuing of books to the students and staff. The students took initiative to participate in the summer fellowship programme to learn about the innovative things. The placement cell is provided the opportunities to the students after completion of their graduation they placed in the particular job according to their skills. The college is also implemented the Career Development Cell to encourage the students to train on particular aspect.

File Description	Documents
Appropriate link in the institutional website	https://ssbnc.in/
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

- Providing the Financial Assistance
- College has vision to conduct the job mela
- Planning for conducting the cultural activities
- Planning for conducting the Self-employment programme for girls