



YEARLY STATUS REPORT - 2022-2023

Part A

Data of the Institution

1.Name of the Institution		SRI SAI BABA NATIONAL DEGREE COLLEGE
• Name of the Head of the institution	Dr. C. Prabhakara Raju	
• Designation	Principal	
• Does the institution function from its own campus?	Yes	
• Phone No. of the Principal	08554244585	
• Alternate phone No.	08554244585	
• Mobile No. (Principal)	9866887780	
• Registered e-mail ID (Principal)	ssbnadc@gmail.com	
• Address	Opp. Z.P. Office, Govt. Hospital Road	
• City/Town	Anantapur	
• State/UT	Andhra Pradesh	
• Pin Code	515001	
2.Institutional status		
• Autonomous Status (Provide the date of conferment of Autonomy)	27/01/2005	
• Type of Institution	Co-education	
• Location	Semi-Urban	

• Financial Status	UGC 2f and 12(B)				
• Name of the IQAC Co-ordinator/Director	Dr. M. Madhusmitha				
• Phone No.	08554244585				
• Mobile No:	9494816099				
• IQAC e-mail ID	ssbnadc@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year)	https://ssbnc.in/files/AQAR/2021_22/aqar_report_2021_22.pdf				
4.Was the Academic Calendar prepared for that year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://ssbnc.in/files/AQAR/2022_23/acal_2022_23.pdf				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 2	A	3.05	2013	25/10/2013	24/10/2018
6.Date of Establishment of IQAC			08/07/2007		
7.Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)?					
Institution/ Department/Faculty/School	Scheme	Funding Agency	Year of Award with Duration	Amount	
Nil	Nil	Nil	Nil	Nil	
8.Provide details regarding the composition of the IQAC:					
• Upload the latest notification regarding the composition of the IQAC by the HEI	View File				
9.No. of IQAC meetings held during the year	4				
• Were the minutes of IQAC meeting(s) and compliance to the decisions taken	Yes				

uploaded on the institutional website?	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded
10. Did IQAC receive funding from any funding agency to support its activities during the year?	No
<ul style="list-style-type: none"> If yes, mention the amount 	
11. Significant contributions made by IQAC during the current year (maximum five bullets)	
Environmental Protection	
Awareness Program	
Health Conscious	
Commemorative event	
12. Plan of action chalked out by IQAC at the beginning of the academic year towards quality enhancement and the outcome achieved by the end of the academic year:	
Plan of Action	Achievements/Outcomes
It is planned to organize Mega Job Mela during this academic year	Amplifies career prospects, connects students with employers, boosts skills and catalyzes professional growth through networking
Vaccination drive (Booster dose) is planned to organize in the campus to take care of the health of the students	Promotes health ensures safety, cultivates community responsibility and fortifies campus resilience against infectious diseases
Pre-Medical camp is planned to be conduct for the sake of pregnant women	Enhances maternal health, provides prenatal care, educates on wellness, fostering healthier pregnancies and childbirth in communities
Nashamukth Bharat Abhiyaan Awareness Program is planned to be organize to create an	Raises awareness, prevents drug abuse, fosters a drug-free culture, contributing to a

awareness on drugs	healthier society
Vigilance Awareness Program is planned to be organize to create an awareness on corruption and role of vigilance department	Promotes integrity, combats corruption instills ethical values, fostering a vigilant and accountable community ethos
Program on role of youth in protecting the women and child is planned to organize	Empowers youth advocates, raises awareness, fosters protection for women and children, creating a safer community
Systematic Voters education and electoral participation is planned to conduct	Fosters civic awareness, empowers informed voting, strengthens democratic values for active electoral participation in governance
CRT Program is proposed to conduct	Boosts tech skills, enhances job readiness, fosters adaptability, ensuring success in dynamic tech careers
Self Employment Training Program for Women is planned to organize	Empowers women for entrepreneurial skills, fostering financial independence and economic upliftment through self-employment training programs
On Campus Internship Drive is planned to be conduct in the campus for final year students	Connects students with industry experience enhances employability and cultivates a skilled workforce through internship opportunities on campus
13. Was the AQAR placed before the statutory body?	Yes
<ul style="list-style-type: none"> Name of the statutory body 	
Name of the statutory body	Date of meeting(s)
Governing Body	04/08/2023
14. Was the institutional data submitted to	No

AISHE ?	
<ul style="list-style-type: none"> • Year 	
Year	Date of Submission
Nil	Nil

15. Multidisciplinary / interdisciplinary

S.S.B.N. Degree College aims to gradually transform itself into a holistic multidisciplinary institution through the curriculum that emphasizes all-round development of our students blending multidisciplinary and interdisciplinary elements seamlessly in tune with the guidelines of NEP 2020, A.P. State Council of Higher Education and Sri Krishnadevaraya University. As part of this vision, our students choose core subjects within their courses, complemented by a wide array of credit-based Skill Development Courses (SDCs) and Life Skills Courses (LSCs) within the Choice Based Credit System curriculum. Our arts students can venture into science groups and pursue science subjects like Polymer Chemistry, Pharmaceutical and Industrial Chemistry, while science students study arts/commerce-based subjects like Indian Economy and Agricultural Marketing. In addition, multidisciplinary credit-based Community Service Projects (CSPs), as an integral part of curriculum, enable our learners to study multiple spheres of our rural landscape including education, healthcare, agriculture, economy, industry and environmental issues while serving the rural community gaining the abilities of team spirit, leadership skills, communication skills and problem-solving skills. There is every possibility that the findings of the projects will help the learners take up research-oriented endeavours. Our second and final year students pursue multidisciplinary short- and long-term internships in multiple areas of interests in industries and firms to develop future careers. This approach not only transcends traditional boundaries providing opportunities for diverse exploration, but also enriches learners' understanding different disciplines fostering a broader perspective.

16. Academic bank of credits (ABC):

The institution registered under the ABC, enabling credit transfer and allowing its students to benefit from multiple opportunities for entry and exit within the selected programme. One of our faculty members attended the training program on academic bank of credit organized by APSCHE and conducted knowledge transfer sessions to his

peers positively. Currently registering process of the students using ABC Login is in progress. Faculty members are actively engaged in designing their own curricular and pedagogical approaches within the approved framework through the Learning Management System. To improve their educational experience, students are urged to sign up for courses on any online MOOC platforms such as SWAYAM, NPTEL and Edx. This initiative allows students to accumulate credits not only from our courses but also from successful participation in online platforms and other higher learning institutions. Our Annual Quality Assurance Report underscores our dedication to ensuring a seamless credit transfer process. The institution prioritizes the implementation of this system, enabling students to leverage their earned credits for diverse educational experiences. This commitment reflects our continuous efforts to enhance the learning experience and empower students with flexibility and mobility in their academic pursuits.

17.Skill development:

Our institution has attached paramount importance to skill-based education to empower our learners with technical, income-generating, employability and entrepreneur skills preparing them for vocation and a wide range of credit-based skill development courses. The department of English is offering a skill development course in Presentation Skills, Public Speaking Skills in English leading to excellent communication skills instrumental in securing jobs. Video classes on English grammar by one of our faculty members are available at YouTube which can be accessed through search words 'Aleem English Express.' In addition, other departments are also offering a variety of skill development courses - Public Relations, Insurance Promotions, Agricultural Marketing, Fundamentals of Data Communications, Bio-technology and healthcare, advertising, mobile phone technologies, maintenance and applications - enabling the stake holders to build successful careers based on their expertise. Training in these courses have really sphere-headed our march towards earning gainful employment. Our Career Development Cell has organized a number of Campus Recruitment Training (CRT) and placement programmes in collaboration with AP State Skill Development Corporation (APSSDC) and we have resulting in success stories as many of our students secured placements in corporate bodies like QSPIDERS, TCS, Infosys and Xplorebits Technologies. Various industries and other service sectors are imparting training to our second and final year students in multidisciplinary areas of interest through short- and long-term internships aimed at fostering work culture, creative thinking, problem solving and effective communication skills to explore career alternatives while pursuing

their UG Courses. As part of our commitment to imparting value-based education, our institution is also offering the courses like 'Indian Culture and Science', 'Jainism, Buddhism and Bhakti Movement' including Human Values and Professional Ethics that are inculcating in students the values fundamental to living in harmony and social progress: universal love and brother hood, kindness and compassion, moral fervour and scientific temper

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

With the motto that our students should have deeper insights into the revolution of Indian culture to explore and appreciate its historical contributions to science and other spheres of human civilization, we are offering to our first year students the courses 'Indian Culture and Science', 'Jainism, Buddhism and Bhakti Movement' and thus integrating our curriculum with interdisciplinary approach by intertwining cultural aspects with scientific advancements leading to cultural sensitivity and appreciation, respecting diverse cultural entities, truth and non-violence, religious tolerance and global outlook. These values are taught in bilingual mode using English and regional language Telugu for our learners' easy comprehension as most of our students hail from diverse socio-cultural backgrounds pursuing their education in vernacular medium. Most of the departments transact their classroom business bilingually. Our management has always encouraged our faculty members to be trained in teaching students in vernacular language Telugu. Our faculty members were trained by "Faculty knowledge sharing program" organized by IBS, ICFAI business school at hotel Rajahamsa, Anantapur in various teaching methodologies including bilingual one. In order to promote and preserve Indian languages, our Telugu, Hindi and Sanskrit faculty members organize/participate in seminars, rallies and the linguistic beauty and their dire necessity for the success of multilingual education and societal transformation. These departments also celebrate important events like Telugu Language Day, International Mother Language Day, World Hindi Day etc. In collaboration with societies and non-government organizations (NGOs) like Satya Sai Trust, Hindi Seva Sadan, Samskara Bharathi and Samskrutha Bharathi, our language departments also celebrate the birthdays of committed regional writers like Vemana, Sri Sri, Gurajada Apparao and Gurram Jashuva by organizing student seminars, various competitions hailing their contribution to the Indian arts and culture, keeping on our culture alive and thriving

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Our institution places a strong emphasis on Outcome-Based Education (OBE) with clearly defined Program Outcomes (PO), Programme Educational Outcomes (PEO), and Course Outcomes (CO) prominently accessible on our website and within departmental spaces. The Institution embrace the Learning Outcome-based Curriculum Framework (LOCF) as recommended by the UGC, which has been integrated into all our programs. These outcomes, including POs, PSOs, and COs, serve as the guiding principles for curriculum delivery and evaluation. Our faculty are actively engaged in discussing these outcomes in the classroom, fostering a deep understanding among students. The assessment of outcomes is conducted through internal evaluations and Semester End examinations. It's worth noting that our institution is currently refining the OBE process. This ongoing effort is in response to the impending implementation of OBE by the affiliating university. We are committed to aligning our practices with the evolving OBE standards to continuously enhance the educational experience we offer to our students.

20.Distance education/online education:

Extended Profile

1.Programme

1.1 13

Number of programmes offered during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

2.Student

2.1 1779

Total number of students during the year:

File Description	Documents
Institutional data in Prescribed format	View File

2.2 726

Number of outgoing / final year students during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

2.3

726

Number of students who appeared for the examinations conducted by the institution during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

3.Academic

3.1

13

Number of courses in all programmes during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

3.2

61

Number of full-time teachers during the year:

Extended Profile

1. Programme

1.1	13
Number of programmes offered during the year:	

File Description	Documents
Institutional Data in Prescribed Format	View File

2. Student

2.1	1779
Total number of students during the year:	

File Description	Documents
Institutional data in Prescribed format	View File

2.2	726
Number of outgoing / final year students during the year:	

File Description	Documents
Institutional Data in Prescribed Format	View File

2.3	726
Number of students who appeared for the examinations conducted by the institution during the year:	

File Description	Documents
Institutional Data in Prescribed Format	View File

3. Academic

3.1	13
Number of courses in all programmes during the year:	

File Description	Documents
Institutional Data in Prescribed Format	View File

3.2	61
Number of full-time teachers during the year:	
File Description	Documents
Institutional Data in Prescribed Format	View File
3.3	47
Number of sanctioned posts for the year:	
4.Institution	
4.1	265
Number of seats earmarked for reserved categories as per GOI/State Government during the year:	
4.2	58
Total number of Classrooms and Seminar halls	
4.3	300
Total number of computers on campus for academic purposes	
4.4	5302653.31
Total expenditure, excluding salary, during the year (INR in Lakhs):	

Part B

CURRICULAR ASPECTS

1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

Within the OBE framework, the college formulates Programme Outcomes (POs), Programme Specific Outcomes (PSOs), and Course Outcomes (COs) to address the developmental needs at local, regional, national, and global levels. The assessment of these outcomes occurs at the conclusion.

Recognizing that science and technology play a crucial role in

national development, the acquisition of a scientific temperament is emphasized in the UG POs and reflected in the PSOs of all programs. The UG Programs also acknowledge the significance of interdisciplinary research in driving global and national-level innovations, which is reflected in the corresponding POs.

The UG Programs were enhanced to emphasize the promotion of environmental sustainability, with corresponding Programme Outcomes (PO) being introduced, Programme Specific Outcomes (PSOs) being synchronized with it, and Course Outcomes (COs) and units being added to reflect the PO. Courses such as Environmental Education, Solar Energy, and Applications of Physics in Daily Life are aligned with this focus.

The UG curriculum also includes experiential community engagement project lasting 180 hours in association with Grama\ Ward Sachivalayam to link community with college by schooling social responsibility among students. The curriculum also includes short and long term corporate internships to enhance employability.

The four-part curriculum of the UG Programmes with five unitized and time-framed teaching plans, is comprehensive.

Part I: Languages- Telugu/ Hindi/ Sanskrit

Part II: English

Part III: Core, Core Electives and Allied

Part IV: Community Service Project (CSP) and Corporate Internship (Short-Term and Long-term)

File Description	Documents
Upload additional information, if any	View File
Link for additional information	https://ssbnc.in/files/AQAR/2022_23/1.1.1_add_info.pdf

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

13

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	View File
Details of syllabus revision during the year	View File
Any additional information	View File

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

9

File Description	Documents
Curriculum / Syllabus of such courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	View File
MoUs with relevant organizations for these courses, if any	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of new courses introduced across all programmes offered during the year

00

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

13

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	View File
List of Add on /Certificate programs (Data Template)	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

Co-curricular and Extracurricular Activities

The Institute incorporates cross-disciplinary concerns such as professional ethics, gender, human values, environmental issues, and sustainability into the curriculum. A few of the initiatives undertaken are outlined below:

1. Gender

Several programs are arranged specifically for female students, including the arrangement of folk dance competitions, singing contests, blood grouping camps, and more. The Women Empowerment Cell (WEC) committee is responsible for organizing events related to women's empowerment, women's rights, Women's Day, and other relevant topics.

2. Environment and Sustainability

The NSS units of college actively promotes environmental conservation through initiatives in the neighbouring villages during special camps. These camps encompass diverse environmental programs, such as tree plantation, village cleanliness drives, gutter cleaning, and creation of soak pits, Gajar grass eradication, plastic-free campaigns, Poster Competitions, Debate Competitions, and more. Additionally, the college has actively participated in the Swachh Bharat and Tree Plantation programs introduced by the Indian Government.

3. Human Values and Professional Ethics

Top of Form

The college also endeavors to integrate ethical and human values

through extracurricular activities. Programs organized by the Women Empowerment Cell, NSS and NCC helps to inculcate human values among students. National festivals such as Independence Day and Republic Day provide a platform to celebrate and reinforce patriotic and moral values

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	View File
Any additional information	View File

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

16

File Description	Documents
List of value-added courses	View File
Brochure or any other document relating to value-added courses	View File
Any additional information	View File

1.3.3 - Number of students enrolled in the courses under 1.3.2 above

547

File Description	Documents
List of students enrolled	View File
Any additional information	View File

1.3.4 - Number of students undertaking field work/projects/ internships / student projects

686

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	View File
Any additional information	View File

1.4 - Feedback System

1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni **B. Any 3 of the above**

File Description	Documents
Provide the URL for stakeholders' feedback report	https://ssbnc.in/files/AOAR/2022_23/1.4_action_report.pdf
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	View File
Any additional information	View File

1.4.2 - The feedback system of the Institution comprises the following **A. Feedback collected, analysed and action taken made available on the website**

File Description	Documents
Provide URL for stakeholders' feedback report	https://ssbnc.in/files/AOAR/2022_23/1.4_action_report.pdf
Any additional information	View File

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment of Students

2.1.1.1 - Number of students admitted (year-wise) during the year

569

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

448

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

The overall evaluation of the students' learning and progress is carried out by the subject-specific teachers through classroom lectures, oral and written class assessments, assignments, project-work, tutorials, and remedial classes. Based on the above-mentioned evaluation methods, slow and advanced learners are distinguished, and specific teaching and learning approaches are then put into practice for the benefit of every student.

Slow learners:

Small groups are created for slow learners, and remedial and tutorial lessons are offered to help them in the areas where they are lacking. Along with books and online resources, additional reading materials are offered. Periodically, counseling is provided for personal, academic, and career-related issues. To assess the learning-ability of students, additional examinations outside of the curriculum are conducted. This promotes a culture of teamwork and fosters the growth of leadership and interpersonal-abilities.

Advanced learners:

Advanced students are also identified and taken care of by teachers of the respective departments, allowing them to succeed more, perform better, and reach their full potential in both

academic and extracurricular activities. They are encouraged to take part in regional and state intercollegiate-contests. The faculty supports and encourages interested students to write academic-papers and publish them on a variety of websites. To help them better understand the subject and prepare them for future research, advanced-readings on the pertinent themes are advised

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://ssbnc.in/files/AOAR/2022_23/2.2.1_add_info.pdf

2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
01/06/2022	1779	53

File Description	Documents
Upload any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

SSBN College actively attempts to create a dynamic intellectual environment where students are trained to maximize their potential and develop their intrinsic talent.

A series of programmes like lectures by outside experts, workshops, field trips, seminars, and webinars are organized to provide beyond the classroom exposure and hands-on experience to students for their holistic growth and overall well-being.

Pedagogical tools are also developed to make students sensitive and attentive to the nuances of the socio-cultural reality in which they live, so that they learn to see themselves as important participants in nation-building.

various departments of the college, through a myriad of events, consistently attempts to:

- Bridge the gap between theory and practical.
- Prepare students for careers in a variety of fields through orientation programmes.
- Organise interactive sessions with eminent personalities.
- Sensitise students towards their responsibility towards society through various outreach programmes

File Description	Documents
Upload any additional information	View File
Link for additional Information	https://ssbnc.in/files/AOAR/2022_23/2.3.1_add_info.pdf

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

ICT Enabled Teaching is in practice to make classes more effective and curious. SSBN Degree College (Autonomous) teachers make the best use of ICT in the classrooms. Teaching learning through ICT is the need of the hour. It helps both slow and advanced learners to understand the topics easily and makes the class interesting too. Teachers share reading materials, short notes, e-books on WhatsApp, E-Mail, College Portal, etc.

In addition to the board-and-chalk method of teaching, faculty members use ICT-enabled materials such as PPTs and animated films, YouTube-videos, etc.

In order to improve teaching and learning, faculty utilized ICT tools and advanced technology facilities available in seminar-rooms, laboratories, and E-Classrooms, Zoom, WhatsApp and GoogleMeet were used to have parent-teacher meetings and mentor-mentee sessions. ICT tools are used to organize departmental-events such as seminars, quizzes, guest-lectures, workshops, and Faculty Development Programmes (FDPs).

The college employs student-focused approaches like experiential and participatory learning, along with problem-solving methods, to enrich learning experiences actively. The experiential learning system is observed to permit students to join the elegance-room information to real-world situations and is facilitated with the aid of:

- In house student-projects

- Educational-trips/Industrial-Visits Expert-Talks ,webinars ,workshops ,Conferences
- Study-tours
- Add-on courses

The College encourages students to learn and develop new knowledge, problem-solving skills through

- Assignments,Diagram interpretations
- GroupDiscussions
- Field study
- Participation in intercollegiate competitions
- Providing event-organizing opportunities
- Skill development courses and Programmes

Participatory Learning - Students are encouraged to participate in various curricular and Co-

Curricular activities organized in collaboration with reputable organizations.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	https://ssbnc.in/files/AQAR/2022_23/2.3.2_add_info.pdf
Upload any additional information	View File

2.3.3 - Ratio of students to mentor for academic and other related issues

2.3.3.1 - Number of mentors

40

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	View File
Circulars with regard to assigning mentors to mentees	View File

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

The academic calendar is prepared by the calendar committee, consisting of the principal, vice principal, heads of departments, the IQAC coordinator, controller, and additional controllers of the examination section.

Since all important events at the college are in line with the academic calendar, the calendar committee holds meetings to plan the co-curricular and extra-curricular activities for the forthcoming academic year. Schedules are finalized for the commencement of internal and external assessments and the last date of instruction.

Once ratified by the College Council, hard copies of the academic calendar are issued to the students and staff. The College Council monitors adherence to the academic calendar from time to time.

At the beginning of every academic year, the HOD of each department conducts meetings with the departmental faculty to allot courses and prepare workload statements. Based on this, the teaching plan for each course is prepared by the respective faculty in advance. This includes topics to be covered, modes of internal assessment, etc. Department-wise time tables are prepared well in advance. The HOD reviews the progress of the teaching plans from time to time.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full-time teachers against sanctioned posts during the year

56

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	View File
List of the faculty members authenticated by the Head of HEI	View File
Any additional information	View File

2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

12

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	View File
Any additional information	View File

2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

12

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	View File
Any additional information	View File

2.5 - Evaluation Process and Reforms**2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year**

45

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	View File
Any additional information	View File

2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

78

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	View File
Upload any additional information	View File

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

The assessment approach has been purposefully intended to examine students' overall growth, including their cognitive capabilities, problem-solving abilities, creativity, and imagination. The principal oversees the examination department, with the COE serving as the coordinator. Reforms are implemented in the process and examination to guarantee an open and effective system.

IT Integration in Examination and Evaluation : A comprehensive integration of information technologies into the examination and evaluation procedures has allowed for the automation of the examination process.

Services with IT integration in Student Evaluation Division::

- Collection of examination fee through EMS.
- Hall-tickets Generation.
- Generation of Student Nominal Rolls
- Exam schedules are notified on the website.
- Collecting Continuous Internal Assessment Examination marks through a Google form.
- Results Processing and publishing on college website.
- 10-point scale GPA calculation
- Printing of Marks Memos with security features viz., unique bar code, photo and QR code.

Other Reforms in Evaluation Process ::

- 40% of the revaluation fee refund if any change in the grade after revaluation.
- Special provisions for differently abled students such as separate rooms with adequate facilities and additional time.
- Access to old question papers in the college library and

respective departments.

- Handbook with details regarding evaluation system.

Green Practices:

- Optimized number of sheets in the answer booklet to avoid paper wastage
- Recycling of used answer scripts
- Only paper and cloth bags are used, thereby avoiding plastic use.

All notices are sent online, thereby reducing the use of paper.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://ssbnc.in/files/AOAR/2022_23/2.5.3_add_info.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

The institution offers 13 programs across 18 departments in the Humanities, Sciences, and Commerce streams, catering to a diverse student community's interests and needs. Value-added and skill-based courses are designed to shape students' personalities and foster the human resources required for an advanced society and nation. The institution identifies, defines, and communicates program outcomes, program-specific outcomes, and course outcomes for all its programs. These outcomes are also published on the institutional website. Additionally, copies of the prescribed syllabus are kept within the individual departments for students to access.

The course outcomes, as defined by each department, emphasize the cognitive aspects of the course by highlighting the knowledge and competencies students can acquire upon completing it.

For all of the institution's programs, each department determines the program outcomes and program-specific outcomes and puts together a list of suggested course outcomes for the courses provided over the period of six semesters.

Newly recruited teachers are familiarized with the stated COs, POs, and PSOs before taking responsibility for delivering them in the classroom. Pedagogical strategies, learning materials, online resources, and relevant curricular activities such as extended lectures and field trips are planned and considered when delivering courses. Students are informed of the learning outcomes of each module in class to help them grasp the importance and relevance of the content. All the stated COs, POs, and PSOs aim to cultivate a well-rounded personality in students by imparting knowledge, ethics, communication skills, interpersonal skills, analytical abilities, problem-solving strategies etc

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	View File
Upload any additional information	View File
Link for additional Information	https://ssbnc.in/files/AOAR/2022_23/2.6.1_add_info.pdf

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

The SSBN College gives a high priority to the evaluation of students' performance. The college makes regular efforts to assess whether the students are capable of achieving their objectives or not by tracking the attainment of program outcomes, program-specific outcomes, and course outcomes. At the beginning of the academic year an "Orientation Programme" is held where the stakeholders are informed about the vision and mission of the college as well as the learning outcomes and evaluation process.

Keeping the course outcome in mind the teachers prepare a strategic teaching plan at the beginning of every semester. Detailed information about the syllabi is given to the students and are made familiar with the Course structure, Course codes, Course objectives, Course credits, Course duration etc.

The college assesses the programme and course outcomes by direct and indirect methods.

In the direct method, student performance is evaluated by Continuous Internal Assessment, Assignment, Seminars, Attendance and Semester End Examinations.

Levels of COs, POs, and PSOs are determined based on the scores obtained by students in their internal and external assessments.

In an indirect method, student performance is assessed by collecting feedback from students, alumni, employers and parents with the objectives of identifying the attainment level of students in terms of programme objective and course outcomes.

The feedback will be presented in the Board of Studies and Academic Council meetings for further analysis and action.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://ssbnc.in/files/AQAR/2022_23/2.6.2_co_po_add_info.pdf

2.6.3 - Pass Percentage of students

2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

647

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	View File
Upload any additional information	View File
Paste link for the annual report	https://ssbnc.in/files/AQAR/2022_23/2.6.3_annual_report.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

https://ssbnc.in/files/AQAR/2022_23/2.7.1_sss.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

The Policy of the College is to inculcate research culture among faculty and students. The Research Committee of SSBN Degree College (Autonomous) was constituted with the following composition.

- The Principal, as the Chair Person
- Coordinator, IQAC
- Faculty representatives

Policy for Promotion of Research

- To facilitate more interdisciplinary research work to achieve expertise in all domains of research.
- To inculcate the scientific temper among students.
- To implement more society/community-oriented research projects which are directed towards the betterment and welfare of the society.
- To publish research articles in UGC approved journals.
- To inculcate the culture of plagiarism free research.
- To organize workshops and seminars periodically to infuse research interest.
- To encourage faculty members and research scholars to obtain patents for their qualitative research.
- To encourage the faculty to participate in conferences and present their research works by providing on-duty.
- To motivate the students to participate in research deliberations.
- To motivate the faculties to obtain Ph.D., guideship to promote research activities.
- To appreciate the Ph.D awardees by the management through rewards and recognition.

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	View File
Provide URL of policy document on promotion of research uploaded on the website	https://ssbnc.in/files/AQAR/2022_23/3.1.1_ppr.pdf
Any additional information	View File

3.1.2 - The institution provides seed money to its teachers for research

3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

NIL

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	No File Uploaded
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	View File
List of teachers receiving grant and details of grant received	No File Uploaded
Any additional information	No File Uploaded

3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

00

File Description	Documents
e-copies of the award letters of the teachers	No File Uploaded
List of teachers and details of their international fellowship(s)	View File
Any additional information	No File Uploaded

3.2 - Resource Mobilization for Research

3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

NIL

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	View File
List of projects and grant details	No File Uploaded
Any additional information	No File Uploaded

3.2.2 - Number of teachers having research projects during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	NA
List of research projects during the year	View File

3.2.3 - Number of teachers recognised as research guides

00

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	No File Uploaded
Institutional data in Prescribed format	View File

3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

00

File Description	Documents
Supporting document from Funding Agencies	View File
Paste link to funding agencies' website	NA
Any additional information	No File Uploaded

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

NA

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	NA

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

0

File Description	Documents
Report of the events	No File Uploaded
List of workshops/seminars conducted during the year	View File
Any additional information	No File Uploaded

3.4 - Research Publications and Awards

3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software

E. None of the above

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	No File Uploaded
Any additional information	No File Uploaded

3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

3.4.2.1 - Number of PhD students registered during the year

00

File Description	Documents
URL to the research page on HEI website	NA
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	View File
Any additional information	No File Uploaded

3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

00

File Description	Documents
List of research papers by title, author, department, and year of publication	View File
Any additional information	No File Uploaded

3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

4

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://ssbnc.in/files/AQAR/2022_23/3.4.4._add_info.pdf

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

3.4.5.1 - Total number of Citations in Scopus during the year

00

File Description	Documents
Any additional information	No File Uploaded
Bibliometrics of the publications during the year	No File Uploaded

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

3.4.6.1 - h-index of Scopus during the year

NIL

File Description	Documents
Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	No File Uploaded
Any additional information	No File Uploaded

3.5 - Consultancy

3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

00

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	View File
List of consultants and revenue generated by them	No File Uploaded
Any additional information	No File Uploaded

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

00

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	View File
List of training programmes, teachers and staff trained for undertaking consultancy	No File Uploaded
List of facilities and staff available for undertaking consultancy	No File Uploaded
Any additional information	No File Uploaded

3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

Extension activities are encouraged to be taken up by the students in order to fulfill the aspirations of the vision and mission statements of the institution. Holistic development of the individual is the aim with which the students are encouraged to participate in extension activities through agencies such as NSS, NCC, clubs, and societies.

To inculcate the spirit of social service in the students, there are two NSS units working in the college under the guidance and supervision of two programme officers. Our NSS volunteers have been participating in various social programmes like AIDS

awareness conducting medical camps, tree plantations, blood donation, blood grouping, etc.

To develop leadership qualities, a spirit of adventure, a secular outlook, and the ideals of selfless service among our girl students, an NCC unit for girls with 107 cadets was started at the college on February 15, 2001. At present, the Battalion 41 A & B Platoon has increased from 134 to 150 cadets.

The WEC of the institute also extends its service to society in the form of conducting "Self Training Programs" for women to give them self-confidence and self-employment. The Red Ribbon Club has 60 volunteers. Its activities include promoting voluntary blood donation, organizing awareness camps and rallies on HIV/AIDS.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://ssbnc.in/files/AQAR/2022_23/3.6.1_add_info.pdf

3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

3

File Description	Documents
Number of awards for extension activities in during the year	View File
e-copy of the award letters	View File
Any additional information	View File

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

57

File Description	Documents
Reports of the events organized	View File
Any additional information	View File

3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

3756

File Description	Documents
Reports of the events	View File
Any additional information	View File

3.7 - Collaboration

3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work

0

File Description	Documents
Copies of documents highlighting collaboration	View File
Any additional information	No File Uploaded

3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

12

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	View File
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	View File
Any additional information	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

SSBN Degree College has constantly endeavoured to provide quality education and ensure all round development of the students.

The institution, situated at the heart of the city, spread over 7.42 acres of land with a built in area of 1,39,243 sq ft. This is a lead college in the private sector in the district. It has three wide blocks with 58 classrooms including 3 digital class rooms and 1 virtual class room with a capacity of 300. Academic

- 30 optimally equipped laboratories.
- 3000 sq.ft well stocked library with issue and return process automation
- Administrative building
- Air-conditioned Principal's Chamber with the 3LCD XGA projector with HDMI connectivity and screen for presentation
- 20 staffrooms
- Student evaluation division
- Air-conditioned ADNE Trust Office
- E-classrooms
- Digital Class Rooms
- Virtual class rooms
- State-of-the-art auditorium (220 seating) with 3LCD XGA projector with HDMI connectivity and screen
- Seminar halls
- Women waiting room

Training and Placement centre

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://ssbnc.in/files/AQAR/2022_23/4.1.1_add_info.pdf

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

SSBN has well-equipped, adequate facilities for cultural and sports activities. The college has indoor sports amenities, including a 12,000-square-foot multipurpose indoor sports facility with 3 ball badminton courts and 5 table tennis boards. As it is

multipurpose indoor stadium, it can be converted into a volleyball court and a kabaddi court with synthetic pro mats. There are separate courts for the outdoor games. There are separate courts for athletics, boxing, badminton, cricket, kho-kho, Kabaddi, volleyball, and basket ball.

There is a sophisticated gym of 1000 square feet, equipped with modern equipment. The 1000-square-foot Yoga and Meditation Center facilitates the physical and mental health of the student community.

college also has a state-of-the-art auditorium with a total space of 3000 sq

File Description	Documents
Geotagged pictures	View File
Upload any additional information	View File
Paste link for additional information	https://ssbnc.in/files/AOAR/2022_23/4.1.2_add_info.pdf

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

17

File Description	Documents
Upload any additional information	View File
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

1245156

File Description	Documents
Upload audited utilization statements	View File
Details of Expenditure, excluding salary, during the years	View File
Any additional information	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

SSBN College Library is using Integrated Library Management System (ILMS) LIBSOFT version 9.8.5:1 Server and 2 clients Licenses from the year 2017 which enable circulation (issue/return), acquisition and cataloguing of books in an effective and user friendly way

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://ssbnc.in/files/AQAR/2022_23/4.2.1_add_info.pdf

4.2.2 - Institution has access to the following: C. Any 2 of the above
e-journals e-ShodhSindhu Shodhganga
Membership e-books Databases Remote
access to e-resources

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	View File
Upload any additional information	View File

4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

224158.72

File Description	Documents
Audited statements of accounts	View File
Any additional information	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

4.2.4.1 - Number of teachers and students using the library per day during the year

150

File Description	Documents
Upload details of library usage by teachers and students	View File
Any additional information	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

Yes. The information technology policy of the college articulates the vision of the college, strategy, and principles as they relate to the use of information and information technology resources. IT policies interpret applicable laws and regulations and ensure that the policies are consistent with legal and contractual requirements. In addition, IT policies specify requirements and standards for the consistent use of IT resources across the college. Some more important points in policy are...

- Zero tolerance against the use of unlicensed software
- The institution encourages and actively enforces using in-house and open-source software modules in all possible domains.
- Using open source firewalls to block non-desirable content

Unauthorized access among the user groups resources blocked with appropriate firewall configuration

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
1819	300

File Description	Documents
Upload any additional information	View File

4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus

A. 750 Mbps

File Description	Documents
Details of bandwidth available in the Institution	View File
Upload any additional information	View File

4.3.4 - Institution has facilities for e-content development: Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing

E. None of the above

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
List of facilities for e-content development (Data Template)	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

3401306.72

File Description	Documents
Audited statements of accounts	View File
Upload any additional information	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

There is a general maintenance committee consisting of the principal as chairperson, a member of the governing council, senior faculty from languages, science, and the humanities, non-teaching staff, and student representatives. The committee takes every care to maintain and utilize the infrastructure in an appropriate manner. The college ensures optimal allocation and utilization of the available financial resources for the maintenance and upkeep of different facilities by holding regular meetings of the financial committee.

Maintenance of laboratory equipment, repairs, and painting works are done on demand by following stipulated procedures. Members of the faculty of the respective department monitor the effective utilisation of the laboratories. Annual stock checking is done under the guidance of the HOD's. The stock is cross-checked and verified by the HOD of another science department.

Library - A duly constituted Library Advisory Committee collects the requirements and list of books from the concerned departments, and HODs are involved in the process. The finalized list of required books is duly approved and signed by the principal.

Sports - A duly constituted Sports Advisory Committee headed Physical Directors maintains the sports equipment, fitness equipment, ground and various courts under the supervision of the principal. Maintenance of gym equipment is done whenever necessary and outsourced

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://ssbnc.in/files/AQAR/2022_23/4.4.2_add_info.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

1419

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	View File
Upload any additional information	View File

5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Institutional data in prescribed format	View File

5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology C. Any 2 of the above

File Description	Documents
Link to Institutional website	https://ssbnc.in/files/AQAR/2022_23/5.1.3_add_info.pdf
Details of capability development and schemes	View File
Any additional information	View File

5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

686

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees

C. Any 2 of the above

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	View File
Details of student grievances including sexual harassment and ragging cases	View File
Upload any additional information	View File

5.2 - Student Progression

5.2.1 - Number of outgoing students who got placement during the year

37

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of outgoing students progressing to higher education

54

File Description	Documents
Upload supporting data for students/alumni	View File
Details of students who went for higher education	View File
Any additional information	View File

5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year

00

File Description	Documents
Upload supporting data for students/alumni	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

31

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

Following are the list of Cells/Committees / Units where students participation/representation is actively involved.

- Anti Ragging Cell : It has representatives of freshers and seniors to cooperate and to abolish ragging in the college premises.
- Women Empowerment Cell : The Women Empowerment Cell (WEC) has been established in SSBN Degree College with student representatives keeping in view the large number of women students in the college. It aims at curbing the social evils like eve-teasing and ragging by providing necessary counselling and guidance.
- Library Committee : The library committee consists of librarian, the teaching faculty and student representatives to address the issues on procurement of new titles, issues and renewals of the books.
- Internal Quality Assessment (IQAC) : Student representatives are nominated for the cell to participate in the quality initiatives of the institution.
- Sports : Student representatives give suggestions towards the sports activities within the institute and also address the adequacy of the infrastructure and other facilities.
- Discipline Committee : To have a positive approach in imparting discipline among students Principal nominates student representatives.

Attendance Monitoring Committee : This committee is formed to monitor subject wise students attendance and also make sure to have minimum attendance to write university exams. Students are made actively involved in this committee as a representatives

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://ssbnc.in/files/AQAR/2022_23/5.3.2_add_info.pdf

5.3.3 - Number of sports and cultural events / competitions organised by the institution

5

File Description	Documents
Report of the event	View File
List of sports and cultural events / competitions organised per year	View File
Upload any additional information	View File

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

The Alumni Association of SSBN Degree College was started in 1982. It was registered in 2018 as 'SSBN Degree College Alumni, ATP, and its registration number is 298 of 2018. It comprises the president, the vice president, the secretary, the joint secretary, the treasurer, and eight GC members. The alumni meet frequently and interact with the staff and the students of the college to share their ideas for the betterment of the institution. The association offers networking opportunities that can connect recent graduates with established professionals and help them pursue career changes. Financial Initiatives :

- The Alumni Association provides scholarships to 10 meritorious poor students every year.
- One of the alumni members sponsored 6 "Ceramic Green Boards" for various classrooms in the science department.
- One of the alumni members contributed two "Sanitary Napkin vending machines" for the sake of girl students at the college.
- One of the alumni members contributed twenty T-shirts for the NCC students at our college.

Other support services:

- The alumni actively support placement trainings and placements of students in various companies.
- The alumni have organized "webinars" and "Invited lectures" for the benefit of the students at the college.
- The alumni members have always supported conducting NSS camps, medical camps, and institutional events.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://ssbnc.in/files/AOAR/2022_23/5.4.1_add_info.pdf

5.4.2 - Alumni's financial contribution during the year **E. <2 Lakhs**

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT**6.1 - Institutional Vision and Leadership**

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

Sri Sai Baba National Degree College is an institution run by the Ananthapur District National Educational Trust (ADNE) with a vision of "establishing a premier educational institution that imparts quality education at a very affordable fee structure to the rural and underprivileged sections.

The Board of Management (ADNE TRUST) is the highest planning and policy-making body. It periodically interacts with various stakeholders in accordance with established protocols to evaluate and revise the policies and strategies that steer the institution with a more comprehensive aim, as well as goals and strategies that are in line with the institution's vision and mission statements.

The perspective plan for 2022-23 was strategically drafted with an emphasis on the growth and development of the college after taking

input from stakeholders on developing an industry-relevant curriculum with a research orientation.

The principal, who is the head of academics and administration, is in charge of managing the operation of the school. The faculty supports the principal in ensuring the smooth operation of the institution by serving in various capacities like COE, IQAC Coordinator, HODs, Programme Coordinators, Placement Officers, and various committee conveners and members.

Important statutory bodies like the Governing Body, Academic Council, and financial and purchasing committees have faculty representatives who participate in and contribute to administrative and academic discussions. Heads of Departments play a crucial role as the Chairman of BOS and provide a "significant setting of outstanding education.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://ssbnc.in/files/AQAR/2022_23/6.1.1_add_info.pdf

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

Effective leadership is reflected in all the milestones that the college has marked in more than forty years of its existence - like achieving three cycles of autonomy, the "A" grade in the preceding two cycles of NAAC accreditation, and CPE.

The highest body (Board of Trustees and Advisory Committee) is responsible for framing general policies and governance and for taking significant financial and developmental decisions.

The Governing Council formulates the academic and administrative policies, approves new programs, and approves the annual budget. The Academic Council is empowered to design the curriculum and syllabus and make regulations regarding admission.

The College Council consists of staff representatives in addition to the HoDs, IQAC Coordinator, Superintendent, and Librarian, which ensures the representation of all these sections in the strategic decisions.

The principal, along with the vice principals, takes all stakeholders into confidence while planning and implementing various activities.

The representation of teachers in boards of studies, the research council, and the examination committee ensures teachers' participation in making academic decisions.

The college disciplinary committee has the authority to review and document disciplinary cases that the principal refers to it. The heads of departments and faculty members are empowered to oversee the regular functioning of the college.

File Description	Documents
Upload strategic plan and deployment documents on the website	View File
Upload any additional information	View File
Paste link for additional Information	https://ssbnc.in/files/AOAR/2022_23/6.1.2_add_info.pdf

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

The institution has a strategic plan prepared by the College Planning and Development Committee for institutional development. The committee consists of the president of the trust, the correspondent, the secretary, the IQAC coordinator, and the office superintendent. They meet periodically to prepare the action plan for the institution with regard to preparing the necessary budgets for departmental activities, fee structure, proposals for grants form UGC and other NGOs, introduction of new programmes and courses at UG and PG levels, and infrastructure development.

The perspective plan with a workable strategy for development and deployment includes the following important aspects:.

- Teaching and learning
- Research and development
- Community engagement
- Human resource planning and development
- Industry interaction

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://ssbnc.in//files/AQAR/2022_23/6.2.1_add_info.pdf
Upload any additional information	View File

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

The Institution's internal structure delineates hierarchy, authority flow, and communication channels, with decision-making centered on Governing Council meetings and execution through the Principal's Office. The Principal, a pivotal leader, bridges Management and stakeholders, overseeing admissions, administration, and academics. Statutory bodies, established post-autonomy, guide quality initiatives. Administrative and academic committees ensure quality, with the Principal and faculty proposing academic matters to Management. Statutory bodies meet annually, while working committees and grievance redressal convene quarterly and fortnightly, respectively. The decentralized structure promotes effective operations. Management engages staff eight times yearly for academic matters. Institutional development's perspective plan is crafted by the Planning and Development Committee, yielding successful implementations in labs, self-financing courses, and autonomy in the past five years. The Principal, with three senior members, collaborates on the academic calendar with department input.

- Service Rules and Procedures
- Procedures for Recruitment
- Promotional Policies
- Grievance Handling Mechanism

Nature of grievances handled

File Description	Documents
Paste link to Organogram on the institution webpage	https://ssbnc.in/files/AOAR/2022_23/6.2.2_organogram.pdf
Upload any additional information	View File
Paste link for additional Information	https://ssbnc.in//files/AOAR/2022_23/6.2.2_add_info.pdf

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Documen	No File Uploaded
Screen shots of user interfaces	View File
Details of implementation of e-governance in areas of operation	View File
Any additional information	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

Faculty Empowerment Strategies deployed by the institution are in the areas of enhancing professional competence, welfare schemes, and attracting and retaining faculty.

The college consistently strives to create conditions for enhancement of the professional development of the staff. The following is the strategy implemented: --

Teaching staff

- Grant of permission to attend orientation / refresher courses and need based training programmes.
- Encourage the faculty to acquire additional qualification of M.Phil., Ph.D. e.t.c.
- Deputing the teachers to attend national and international

seminars, conferences and workshops.

- Encouraging teachers to contribute articles to magazines and research journals.
- Providing financial assistance to organize state and national level seminars and workshops.
- Deputing the teachers to attend refresher-orientation and need based programmes for the development of faculty.

The details of faculty participation of the above are given in the respective evaluative reports of the departments.

Non-teaching Staff

- Encouraging non-teaching staff to upgrade their qualifications and working skills.
- Granting promotions to higher positions subject to the approvals by the Government authorities.
- Conducting periodical workshops to update their technical skills.
- Training to the administrative staff.

Welfare schemes for Teaching and Non- Teaching staff.

TEACHING:

- Appointment on compassionate grounds.
- Pension schemes and family pension schemes.
- Gratuity

NON-TEACHING

- EPF
- Gratuity

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://ssbnc.in/files/AQAR/2022_23/6.3.1_add_info.pdf

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	View File
Upload any additional information	No File Uploaded

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

07

File Description	Documents
Summary of the IQAC report	View File
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	View File
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

The institute employs a budgetary control system for efficient financial resource utilization. Financial reforms have enhanced administration. The principal-led financial committee, comprising management, teaching, and administrative staff, solicits budgetary needs from departments and cells. Annual budgets are prepared,

reviewed, and approved by the finance committee at the start of the academic year. Fixed expenditure limits align with institution income. Regular internal and external audits further ensure financial accountability and compliance.

Internal Audits:

- Frequency: Conducted quarterly.
- Responsible Body: internal financial committee of the institution.
- Scope: Thorough verification of income and expenditure details.
- Reporting: Compliance reports from internal audits are submitted to the management of the institution through the principal.

External Audits:

- Frequency: conducted annually.
- Responsible Body: External agency.
- Scope: Comprehensive examination of financial transactions.
- Reporting: External audit reports are likely to be submitted to the institution's management, providing an independent assessment of financial compliance.

So far, there have been no major objection in financial auditing or minor errors or omissions when

pointed out by the audit team are immediately corrected / rectified and precautionary steps are taken to avoid recurrence of such errors in future

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://ssbnc.in/files/AQAR/2022_23/6.4.1_add_info.pdf

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

00

File Description	Documents
Annual statements of accounts	View File
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	View File
Any additional information	No File Uploaded

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Resource Mobilization Policy:

As the ADNE Trust management, represented by the elite from all walks of life, maintains cordial relations with all political and non-political diversified groups of the town, it is able to mobilize resources from local MPs (MPLANDS), NGO's (RDT), alumni (endowment scholarships), industry (seed money), and other philanthropists.

Besides, the management applies for financial assistance from HRD, UGC, APSCHE, state government . aid for grant-in-aid staff salaries, and other funding agencies from time to time. The tuition fee for self-funding courses is another important resource apart from the commercial incomes of the trust. The management also encourages the teacher-researchers to apply for funding for their major and minor research projects.

The institution is a private-aided institution. It receives grant-in-aid from the government . of A.P. towards salaries and other allowances for the teaching and non-teaching staff for aided UG programs.

The institution offers self-financing programmes by charging self-financing fees from the students. The institution also received donations from RDT.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	NA

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

The IQAC of the college works towards improving and maintaining the quality of education, identifying and suggesting new ways of using teaching aids, developing suitable infrastructure and offering suggestions for the new self-finance courses. IQAC is an effective and efficient internal coordinating and monitoring mechanism. It plays a vital role in maintaining and enhancing the quality of the institution and suggests quality-enhancement measures to be adopted. IQAC meets every quarterly to plan, direct, implement and evaluate the teaching, research, and publication activities in the College. The sub-committees dealing with various activities and departments implement the IQAC-guidelines and report the feedback. IQAC strives to spread quality culture through quality enhancement initiatives and best practices. Significant improvements in quality have been made by institutionalizing the following IQAC initiatives: Strategic planning of key areas and assigning responsibilities -

1. Supervising the teaching-learning process
2. Feedback System
3. Annual Quality Assurance Report (AQAR)
4. Action taken report

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://ssbnc.in//files/AQAR/2022_23/6.5.1_add_info.pdf

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

The establishment of the IQAC adheres to the guidelines set by NAAC. All efforts made by the IQAC are focused on providing an excellent teaching and learning environment to help students achieve their maximum potential. SSBN Degree College prioritizes instilling values of compassion, conscience, and inclusion, aiming to nurture individuals who are not just successful professionals but also compassionate and inclusive human beings to achieve this,

the IQAC gathers feedback from diverse stakeholders—Students, Faculty, Parents, Alumni, Staff, and Employers. This feedback aids in identifying strengths and weaknesses, prompting corrective actions to enhance the teaching-learning efforts.

The IQAC ensures stakeholders, particularly faculty, are briefed about their feedback and areas for improvement based on the received feedback. Employers' input is crucial in gauging the readiness of our students for the job market. These endeavours are aimed at devising specialized programs and policies, including Resume Writing, IT skills training, Soft Skills training, Effective Communication, and Interview skills training, to support students in effectively meeting the expectations of potential employers.

Furthermore, the IQAC took the initiative to establish a dedicated Academic Advisory Committee. This committee's primary focus is to streamline academic processes, especially during the transitional phase post-pandemic. It addresses issues such as faculty workload and course selections for students.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://ssbnc.in/files/AQAR/2022_23/6.5.2_add_info.pdf

6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)

B. Any 3 of the above

File Description	Documents
Paste the web link of annual reports of the Institution	https://ssbnc.in/files/AQAR/2022_23/6.5.3_annual_report.pdf
Upload e-copies of accreditations and certification	No File Uploaded
Upload details of quality assurance initiatives of the institution	View File
Upload any additional information	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Gender equity and sensitization:

- Sri Sai Baba National Degree College ensures zero tolerance for gender discrimination and cultivates a peaceful, supportive learning environment on campus.
- Students are made aware of the State Govt. Disha App on mobile to report sexual harassment grievances.
- WEC celebrates national and international days for girl students and creates awareness about the rights of girls.

Curricular: The curriculum is structured in such a way that it still instills values and nurtures social responsibility in the students. The course material is also designed to help the students, evaluate and analyze the underlying causes of gender bias and gender-based violence. **Co-curricular activities:** The mentors encourage the female students to participate in various events and competitions. Every year, the women's empowerment cell organizes a number of awareness programmes. Resource persons are invited to deliver talks on 'women empowerment' every year. Visits to distant locations, such as field research, industrial excursions, and study tours. The safety of girls is being ensured by female lectures. Women's facilities on the campus

- Safety and security
- Counselling:
- Common rooms:

Additional measures made by the institute: The institute has established a formal committee in accordance with the UGC/state government's requirements to ensure female employees and student's safety and security on campus. Some of these committees are:

- Women empowerment cell.
- Grievance redressal committee.
- Anti-Ragging committee.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://ssbnc.in//files/AOAR/2022_23/7.1.1_add_info.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy plant Wheeling to the Grid energy conservation Use of LED bulbs/ power-efficient equipment

B. Any 3 of the above

File Description	Documents
Geotagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

- 1. Solid waste management:** :Solid waste collected from class rooms, departments, and other places on campus is collected in separate dustbins are provided to collect dry and wet solid waste, which is disposed of every evening to dump yard that is available on campus.

The NSS unit at the college is conducting different awareness programs on single use plastic. The college strictly prohibited the single use of plastic by displaying posters on campus.

2.Liquid Waste Management:

Liquid waste that is generated in the institute falls in to the following categories.

Septic tanks effluents from various sanitary blocks, water used for washing and cleaning of utensils etc. from canteen. Waste water from laboratories using chemicals. RESPONSE Liquid waste from departments laboratories, toilets canteen, and other places in the campus are properly connected to common drainage through pipe line system Press type water taps are fixed to water plant to reduce the waste of drinking water The chemical waste from laboratories is collected and dumped into chemical pit.

3.E -Waste Management

E - Waste on electronic waste is created when an electronic product is discarded after the end of its useful life. E- Waste mainly.

RESPONSE

E- Waste management:

The non working E- waste such as key boards, mouse , scanners, laboratory equipment, CPUs, etc., are collected from different places in the campus and are storing in the E-waste room and these E-waste has sent to the market for sale on quotation basis

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geotagged photographs of the facilities	View File
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus **C. Any 2 of the above**

File Description	Documents
Geotagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

B. Any 3 of the above

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

File Description	Documents
Geotagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy undertaken by the institution

7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following:

C. Any 2 of the above

1. Green audit
2. Energy audit
3. Environment audit
4. Clean and green campus recognitions/awards
5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.

File Description	Documents
Geotagged photographs / videos of facilities	View File
Policy documents and brochures on the support to be provided	View File
Details of the software procured for providing assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

To build a nation of youth who are noble in their attitude and morally responsible, the college organizes and conducted several activities to build and promote an environment for ethical, cultural, and spiritual values among the students and staff. To develop the emotional and religious feelings among the students and the faculty, commemorative days are celebrated on the campus

with the initiative and support of the management for not only recreation and amusement but also to generate the feeling of oneness and social harmony.

The college and its teacher and staff jointly celebrate the cultural and regional festivals, plantation, Women's day, Yoga day. The college celebrates Telugu Basha Dinostavam, Hindi Diwas, Sanskrit day.

In this way the institute's efforts/initiatives in providing an inclusive environment for everyone with tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic, and other diversities.

The institution believes in equality of all cultures and traditions as is evident from the fact that students belonging to different caste, religion, regions are studying without any discrimination. Though the institution has diverse socio-cultural background and different linguistic, we do not have any intolerance towards cultural, regional, linguistic, communal socioeconomic and other diversities

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

The institution has organized student-centric activities like group discussions, debates, essay competitions, elocutions, & posters, which have always received huge participation from the students and promoted their awareness about various aspects of Indian citizenship.

The institution takes pride in launching the Plantation Program, wherein the focus does not stop with the sound academic foundation of the student community; it moves a step forward to develop them as better citizens of the country. In this regard, the institute, apart from imparting education, inculcates a feeling of oneness

among the student community through various practices and programs. Various faculties have always been in the practice of organizing activities that not only initiate but also motivate the students to adopt various practices that promote "unity in diversity."

College celebrates LibraryDay, TeachersDay, IndependenceDay, and RepublicDay. Students participate in an elocution and quiz contest with all their insights, which in turn contribute to the ideal constitutional values and the fundamental duties and rights of IndianCitizens.

Faculty members have organized various academic and co-curricular activities for the propagation of the fundamental duties and rights of Indian citizens. The institution holds the credit in organizing various forms of legal-aid and legal-awareness camps to recognize the roles and responsibilities as an individual level

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	View File
Any other relevant information	View File

7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized C. Any 2 of the above

File Description	Documents
Code of Ethics - policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

SSBN Degree College organizes national and international commemorative days, events, and festivals to promote various causes, raise awareness, and foster a sense of community.

SSBN Degree College always believes in celebrating events and festivals on campus to improve social cohesion. It helps students learn and understand the need for and importance of the events. The college makes incredible efforts to celebrate national and international days, events, and festivals throughout the year. In the academic year 2022-2023, we celebrated the following days, like World AIDS Day and National Science Day. The college also believes that education will allow the students to flourish only by providing them with the right platform where they can work towards becoming responsible citizens.

Our college celebrates World Environmental Day and other environmental events like essay writing and elocution to raise awareness about environmental issues and promote sustainable practices.

Our college celebrates its own commemorative days and festivals to honor historical events, cultural traditions, and achievements. For example, Independence Day, Republic Day, and various cultural festivals are celebrated.

College celebrate events like International Literacy Day, World Science Day for Peace and Development, and International Education Day to emphasize the importance of education and knowledge

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	View File
Geotagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

BEST PRACTICE - I:

Title Of the Practice: Vigilance Awareness

Objectives of the Practice: The objectives of Vigilance Awareness are multifaceted and aim to foster a culture of integrity, transparency, and ethical conduct within organizations and society. The key goals include Preventing Corruption, Promoting Ethical Conduct, Creating Awareness, Ensuring Accountability, Educating Stakeholders, Legal Compliance, Cultivating a Ethical Organizational Culture, Preventing Fraud and National Integrity.

BEST PRACTICE - II: Title of the Practice: Nashamukth Awareness Program

OBJECTIVES OF THE PRACTICE: "Nashamukth" awareness in colleges refers to initiatives aimed at creating awareness about the harmful effects of substance abuse and promoting a drug-free environment. This initiative emphasizes preventive education to equip students with knowledge about the risks associated with drug abuse. The focus is on fostering an understanding of the physical, mental, and social consequences of substance use. The objectives of Nashamukth awareness in colleges typically include Prevention of Substance Abuse, Education and Awareness, Promoting Healthy Lifestyles, Early Intervention, Creating a Supportive Environment, Legal Awareness, Peer Education, Community Engagement, Promotion of Alternatives, Empowering Students Against Peer Pressure and Evaluation and Continuous Improvement to regularly evaluate the effectiveness of Nashamukth awareness programs and make improvements based on feedback and changing trends

File Description	Documents
Best practices in the Institutional website	https://ssbnc.in/files/AQAR/2022_23/7.2_best_practices.pdf
Any other relevant information	https://ssbnc.in/files/AQAR/2022_23/7.2_additional_info.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

The college automated the library by issuing of books to the students and staff. The students took initiative to participate in the summer fellowship programme to learn about the innovative things. The placement cell is provided the opportunities to the students after completion of their graduation they placed in the particular job according to their skills. The college is also implemented the Career Development Cell to encourage the students to train on particular aspect.

Gather feedback from community stakeholders, including students, faculty, staff, and local residents, to identify and highlight areas where the institution has positively impacted lives and the community at large, even if these areas fall outside its primary mission.

Ultimately, institutions that can demonstrate their excellence and positive influence in areas distinct from their priority and thrust highlight their adaptability, innovation, and commitment to making a broader societal impact.

Multidisciplinary Programs: Our college introduces and excels in multidisciplinary programs that bridge different areas of expertise, it showcases its ability to adapt and innovate in response to evolving societal needs.

Part B

CURRICULAR ASPECTS

1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

Within the OBE framework, the college formulates Programme Outcomes (POs), Programme Specific Outcomes (PSOs), and Course Outcomes (COs) to address the developmental needs at local, regional, national, and global levels. The assessment of these outcomes occurs at the conclusion.

Recognizing that science and technology play a crucial role in national development, the acquisition of a scientific temperament is emphasized in the UG POs and reflected in the PSOs of all programs. The UG Programs also acknowledge the significance of interdisciplinary research in driving global and national-level innovations, which is reflected in the corresponding POs.

The UG Programs were enhanced to emphasize the promotion of environmental sustainability, with corresponding Programme Outcomes (PO) being introduced, Programme Specific Outcomes (PSOs) being synchronized with it, and Course Outcomes (COs) and units being added to reflect the PO. Courses such as Environmental Education, Solar Energy, and Applications of Physics in Daily Life are aligned with this focus.

The UG curriculum also includes experiential community engagement project lasting 180 hours in association with Grama\ Ward Sachivalayam to link community with college by schooling social responsibility among students. The curriculum also includes short and long term corporate internships to enhance employability.

The four-part curriculum of the UG Programmes with five unitized and time-framed teaching plans, is comprehensive.

Part I: Languages- Telugu/ Hindi/ Sanskrit

Part II: English

Part III: Core, Core Electives and Allied**Part IV: Community Service Project (CSP) and Corporate Internship (Short-Term and Long-term)**

File Description	Documents
Upload additional information, if any	View File
Link for additional information	https://ssbnc.in/files/AQAR/2022_23/1.1.1_add_info.pdf

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

13

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	View File
Details of syllabus revision during the year	View File
Any additional information	View File

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

9

File Description	Documents
Curriculum / Syllabus of such courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	View File
MoUs with relevant organizations for these courses, if any	View File
Any additional information	View File

1.2 - Academic Flexibility**1.2.1 - Number of new courses introduced across all programmes offered during the year**

00	
File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

13	
File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	View File
List of Add on /Certificate programs (Data Template)	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

Co-curricular and Extracurricular Activities

The Institute incorporates cross-disciplinary concerns such as professional ethics, gender, human values, environmental issues, and sustainability into the curriculum. A few of the initiatives undertaken are outlined below:

1. Gender

Several programs are arranged specifically for female students, including the arrangement of folk dance competitions, singing contests, blood grouping camps, and more. The Women Empowerment Cell (WEC) committee is responsible for organizing events related to women's empowerment, women's rights, Women's Day, and other relevant topics.

2. Environment and Sustainability

The NSS units of college actively promotes environmental conservation through initiatives in the neighbouring villages during special camps. These camps encompass diverse environmental programs, such as tree plantation, village cleanliness drives, gutter cleaning, and creation of soak pits, Gajar grass eradication, plastic-free campaigns, Poster Competitions, Debate Competitions, and more. Additionally, the college has actively participated in the Swachh Bharat and Tree Plantation programs introduced by the Indian Government.

3. Human Values and Professional Ethics

Top of Form

The college also endeavors to integrate ethical and human values through extracurricular activities. Programs organized by the Women Empowerment Cell, NSS and NCC helps to inculcate human values among students. National festivals such as Independence Day and Republic Day provide a platform to celebrate and reinforce patriotic and moral values

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	View File
Any additional information	View File

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

16

File Description	Documents
List of value-added courses	View File
Brochure or any other document relating to value-added courses	View File
Any additional information	View File

1.3.3 - Number of students enrolled in the courses under 1.3.2 above

547	
File Description	Documents
List of students enrolled	View File
Any additional information	View File
1.3.4 - Number of students undertaking field work/projects/ internships / student projects	
686	
File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	View File
Any additional information	View File
1.4 - Feedback System	
1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni	B. Any 3 of the above
File Description	Documents
Provide the URL for stakeholders' feedback report	https://ssbnc.in/files/AQAR/2022_23/1.4_action_report.pdf
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	View File
Any additional information	View File
1.4.2 - The feedback system of the Institution comprises the following	A. Feedback collected, analysed and action taken made available on the website

File Description	Documents
Provide URL for stakeholders' feedback report	https://ssbnc.in/files/AQAR/2022_23/1.4_action_report.pdf
Any additional information	View File

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment of Students

2.1.1.1 - Number of students admitted (year-wise) during the year

569

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

448

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

The overall evaluation of the students' learning and progress is carried out by the subject-specific teachers through classroom lectures, oral and written class assessments, assignments, project-work, tutorials, and remedial classes. Based on the above-mentioned evaluation methods, slow and advanced learners are distinguished, and specific teaching and learning approaches are then put into practice for the benefit of every student.

Slow learners:

Small groups are created for slow learners, and remedial and tutorial lessons are offered to help them in the areas where they are lacking. Along with books and online resources, additional reading materials are offered. Periodically, counseling is provided for personal, academic, and career-related issues. To assess the learning-ability of students, additional examinations outside of the curriculum are conducted. This promotes a culture of teamwork and fosters the growth of leadership and interpersonal-abilities.

Advanced learners:

Advanced students are also identified and taken care of by teachers of the respective departments, allowing them to succeed more, perform better, and reach their full potential in both academic and extracurricular activities. They are encouraged to take part in regional and state intercollegiate-contests. The faculty supports and encourages interested students to write academic-papers and publish them on a variety of websites. To help them better understand the subject and prepare them for future research, advanced-readings on the pertinent themes are advised

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://ssbnc.in/files/AQAR/2022_23/2.2.1_add_info.pdf

2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
01/06/2022	1779	53

File Description	Documents
Upload any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and

problem-solving methodologies are used for enhancing learning experiences:

SSBN College actively attempts to create a dynamic intellectual environment where students are trained to maximize their potential and develop their intrinsic talent.

A series of programmes like lectures by outside experts, workshops, field trips, seminars, and webinars are organized to provide beyond the classroom exposure and hands-on experience to students for their holistic growth and overall well-being.

Pedagogical tools are also developed to make students sensitive and attentive to the nuances of the socio-cultural reality in which they live, so that they learn to see themselves as important participants in nation-building.

various departments of the college, through a myriad of events, consistently attempts to:

- Bridge the gap between theory and practical.
- Prepare students for careers in a variety of fields through orientation programmes.
- Organise interactive sessions with eminent personalities.
- Sensitise students towards their responsibility towards society through various outreach programmes

File Description	Documents
Upload any additional information	View File
Link for additional Information	https://ssbnc.in/files/AQAR/2022_23/2.3.1_add_info.pdf

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

ICT Enabled Teaching is in practice to make classes more effective and curious. SSBN Degree College (Autonomous) teachers make the best use of ICT in the classrooms. Teaching learning through ICT is the need of the hour. It helps both slow and advanced learners to understand the topics easily and makes the class interesting too. Teachers share reading materials, short notes, e-books on WhatsApp, E-Mail, College Portal, etc.

In addition to the board-and-chalk method of teaching, faculty

members use ICT-enabled materials such as PPTs and animated films, YouTube-videos, etc.

In order to improve teaching and learning, faculty utilized ICT tools and advanced technology facilities available in seminar-rooms, laboratories, and E-Classrooms, Zoom, WhatsApp and GoogleMeet were used to have parent-teacher meetings and mentor-mentee sessions. ICT tools are used to organize departmental-events such as seminars, quizzes, guest-lectures, workshops, and Faculty Development Programmes (FDPs).

The college employs student-focused approaches like experiential and participatory learning, along with problem-solving methods, to enrich learning experiences actively. The experiential learning system is observed to permit students to join the elegance-room information to real-world situations and is facilitated with the aid of:

- In house student-projects
- Educational-trips/Industrial-Visits Expert-Talks, webinars, workshops, Conferences
- Study-tours
- Add-on courses

The College encourages students to learn and develop new knowledge, problem-solving skills through

- Assignments, Diagram interpretations
- Group Discussions
- Field study
- Participation in intercollegiate competitions
- Providing event-organizing opportunities
- Skill development courses and Programmes

Participatory Learning - Students are encouraged to participate in various curricular and Co-

Curricular activities organized in collaboration with reputable organizations.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	https://ssbnc.in/files/AQAR/2022_23/2.3.2_add_info.pdf
Upload any additional information	View File

2.3.3 - Ratio of students to mentor for academic and other related issues

2.3.3.1 - Number of mentors

40

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	View File
Circulars with regard to assigning mentors to mentees	View File

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

The academic calendar is prepared by the calendar committee, consisting of the principal, vice principal, heads of departments, the IQAC coordinator, controller, and additional controllers of the examination section.

Since all important events at the college are in line with the academic calendar, the calendar committee holds meetings to plan the co-curricular and extra-curricular activities for the forthcoming academic year. Schedules are finalized for the commencement of internal and external assessments and the last date of instruction.

Once ratified by the College Council, hard copies of the academic calendar are issued to the students and staff. The College Council monitors adherence to the academic calendar from time to time.

At the beginning of every academic year, the HOD of each department conducts meetings with the departmental faculty to allot courses and prepare workload statements. Based on this, the teaching plan for each course is prepared by the respective

faculty in advance. This includes topics to be covered, modes of internal assessment, etc. Department-wise time tables are prepared well in advance. The HOD reviews the progress of the teaching plans from time to time.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full-time teachers against sanctioned posts during the year

56

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	View File
List of the faculty members authenticated by the Head of HEI	View File
Any additional information	View File

2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

12

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	View File
Any additional information	View File

2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

12

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	View File
Any additional information	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

45

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	View File
Any additional information	View File

2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

78

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	View File
Upload any additional information	View File

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

The assessment approach has been purposefully intended to examine students' overall growth, including their cognitive capabilities, problem-solving abilities, creativity, and imagination. The principal oversees the examination department, with the COE serving as the coordinator. Reforms are implemented in the process and examination to guarantee an open and effective system.

IT Integration in Examination and Evaluation : A comprehensive integration of information technologies into the examination and evaluation procedures has allowed for the automation of the examination process.

Services with IT integration in Student Evaluation Division::

- Collection of examination fee through EMS.
- Hall-tickets Generation.
- Generation of Student Nominal Rolls
- Exam schedules are notified on the website.
- Collecting Continuous Internal Assessment Examination marks through a Google form.
- Results Processing and publishing on college website.

- 10-point scale GPA calculation
- Printing of Marks Memos with security features viz., unique bar code, photo and QR code.

Other Reforms in Evaluation Process ::

- 40% of the revaluation fee refund if any change in the grade after revaluation.
- Special provisions for differently abled students such as separate rooms with adequate facilities and additional time.
- Access to old question papers in the college library and respective departments.
- Handbook with details regarding evaluation system.

Green Practices:

- Optimized number of sheets in the answer booklet to avoid paper wastage
- Recycling of used answer scripts
- Only paper and cloth bags are used, thereby avoiding plastic use.

All notices are sent online, thereby reducing the use of paper.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://ssbnc.in/files/AQAR/2022_23/2.5.3_add_info.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

The institution offers 13 programs across 18 departments in the Humanities, Sciences, and Commerce streams, catering to a diverse student community's interests and needs. Value-added and skill-based courses are designed to shape students' personalities and foster the human resources required for an advanced society and nation. The institution identifies, defines, and communicates program outcomes, program-specific outcomes, and course outcomes for all its programs. These outcomes are also published on the institutional website. Additionally, copies of the prescribed syllabus are kept within the individual departments for students to access.

The course outcomes, as defined by each department, emphasize the cognitive aspects of the course by highlighting the knowledge and competencies students can acquire upon completing it.

For all of the institution's programs, each department determines the program outcomes and program-specific outcomes and puts together a list of suggested course outcomes for the courses provided over the period of six semesters.

Newly recruited teachers are familiarized with the stated COs, POs, and PSOs before taking responsibility for delivering them in the classroom. Pedagogical strategies, learning materials, online resources, and relevant curricular activities such as extended lectures and field trips are planned and considered when delivering courses. Students are informed of the learning outcomes of each module in class to help them grasp the importance and relevance of the content. All the stated COs, POs, and PSOs aim to cultivate a well-rounded personality in students by imparting knowledge, ethics, communication skills, interpersonal skills, analytical abilities, problem-solving

strategies etc

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	View File
Upload any additional information	View File
Link for additional Information	https://ssbnc.in/files/AQAR/2022_23/2.6.1_add_info.pdf

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

The SSBN College gives a high priority to the evaluation of students' performance. The college makes regular efforts to assess whether the students are capable of achieving their objectives or not by tracking the attainment of program outcomes, program-specific outcomes, and course outcomes. At the beginning of the academic year an "Orientation Programme" is held where the stakeholders are informed about the vision and mission of the college as well as the learning outcomes and evaluation process.

Keeping the course outcome in mind the teachers prepare a strategic teaching plan at the beginning of every semester. Detailed information about the syllabi is given to the students and are made familiar with the Course structure, Course codes, Course objectives, Course credits, Course duration etc.

The college assesses the programme and course outcomes by direct and indirect methods.

In the direct method, student performance is evaluated by Continuous Internal Assessment, Assignment, Seminars, Attendance and Semester End Examinations.

Levels of COs, POs, and PSOs are determined based on the scores obtained by students in their internal and external assessments.

In an indirect method, student performance is assessed by collecting feedback from students, alumni, employers and parents with the objectives of identifying the attainment level of students in terms of programme objective and course

outcomes.

The feedback will be presented in the Board of Studies and Academic Council meetings for further analysis and action.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://ssbnc.in/files/AQAR/2022_23/2.6.2_co_po_add_info.pdf

2.6.3 - Pass Percentage of students

2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

647

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	View File
Upload any additional information	View File
Paste link for the annual report	https://ssbnc.in/files/AQAR/2022_23/2.6.3_annual_report.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

https://ssbnc.in/files/AQAR/2022_23/2.7.1_sss.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

The Policy of the College is to inculcate research culture among faculty and students. The Research Committee of SSBN

Degree College (Autonomous) was constituted with the following composition.

- The Principal, as the Chair Person
- Coordinator, IQAC
- Faculty representatives

Policy for Promotion of Research

- To facilitate more interdisciplinary research work to achieve expertise in all domains of research.
- To inculcate the scientific temper among students.
- To implement more society/community-oriented research projects which are directed towards the betterment and welfare of the society.
- To publish research articles in UGC approved journals.
- To inculcate the culture of plagiarism free research.
- To organize workshops and seminars periodically to infuse research interest.
- To encourage faculty members and research scholars to obtain patents for their qualitative research.
- To encourage the faculty to participate in conferences and present their research works by providing on-duty.
- To motivate the students to participate in research deliberations.
- To motivate the faculties to obtain Ph.D., guideship to promote research activities.
- To appreciate the Ph.D awardees by the management through rewards and recognition.

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	View File
Provide URL of policy document on promotion of research uploaded on the website	https://ssbnc.in/files/AQAR/2022_23/3.1.1_ppr.pdf
Any additional information	View File

3.1.2 - The institution provides seed money to its teachers for research

3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

NIL

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	No File Uploaded
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	View File
List of teachers receiving grant and details of grant received	No File Uploaded
Any additional information	No File Uploaded

3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

00

File Description	Documents
e-copies of the award letters of the teachers	No File Uploaded
List of teachers and details of their international fellowship(s)	View File
Any additional information	No File Uploaded

3.2 - Resource Mobilization for Research**3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)**

NIL

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	View File
List of projects and grant details	No File Uploaded
Any additional information	No File Uploaded

3.2.2 - Number of teachers having research projects during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	NA
List of research projects during the year	View File

3.2.3 - Number of teachers recognised as research guides

00

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	No File Uploaded
Institutional data in Prescribed format	View File

3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

00

File Description	Documents
Supporting document from Funding Agencies	View File
Paste link to funding agencies' website	NA
Any additional information	No File Uploaded

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

NA

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	NA

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

0

File Description	Documents
Report of the events	No File Uploaded
List of workshops/seminars conducted during the year	View File
Any additional information	No File Uploaded

3.4 - Research Publications and Awards

3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software

E. None of the above

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	No File Uploaded
Any additional information	No File Uploaded

3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

3.4.2.1 - Number of PhD students registered during the year

00

File Description	Documents
URL to the research page on HEI website	NA
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	View File
Any additional information	No File Uploaded

3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

00

File Description	Documents
List of research papers by title, author, department, and year of publication	View File
Any additional information	No File Uploaded

3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

4

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://ssbnc.in/files/AQAR/2022_23/3.4.4._add_info.pdf

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

3.4.5.1 - Total number of Citations in Scopus during the year

00

File Description	Documents
Any additional information	No File Uploaded
Bibliometrics of the publications during the year	No File Uploaded

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

3.4.6.1 - h-index of Scopus during the year

NIL

File Description	Documents
Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	No File Uploaded
Any additional information	No File Uploaded

3.5 - Consultancy

3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

00

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	View File
List of consultants and revenue generated by them	No File Uploaded
Any additional information	No File Uploaded

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

00

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	View File
List of training programmes, teachers and staff trained for undertaking consultancy	No File Uploaded
List of facilities and staff available for undertaking consultancy	No File Uploaded
Any additional information	No File Uploaded

3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

Extension activities are encouraged to be taken up by the students in order to fulfill the aspirations of the vision and mission statements of the institution. Holistic development of the individual is the aim with which the students are encouraged to participate in extension activities through agencies such as NSS, NCC, clubs, and societies.

To inculcate the spirit of social service in the students, there are two NSS units working in the college under the guidance and supervision of two programme officers. Our NSS

volunteers have been participating in various social programmes like AIDS awareness conducting medical camps, tree plantations, blood donation, blood grouping, etc.

To develop leadership qualities, a spirit of adventure, a secular outlook, and the ideals of selfless service among our girl students, an NCC unit for girls with 107 cadets was started at the college on February 15, 2001. At present, the Battalion 41 A & B Platoon has increased from 134 to 150 cadets.

The WEC of the institute also extends its service to society in the form of conducting "Self Training Programs" for women to give them self-confidence and self-employment. The Red Ribbon Club has 60 volunteers. Its activities include promoting voluntary blood donation, organizing awareness camps and rallies on HIV/AIDS.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://ssbnc.in/files/AQAR/2022_23/3.6.1_add_info.pdf

3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

3

File Description	Documents
Number of awards for extension activities in during the year	View File
e-copy of the award letters	View File
Any additional information	View File

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

57

File Description	Documents
Reports of the events organized	View File
Any additional information	View File

3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

3756

File Description	Documents
Reports of the events	View File
Any additional information	View File

3.7 - Collaboration

3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work

0

File Description	Documents
Copies of documents highlighting collaboration	View File
Any additional information	No File Uploaded

3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

12

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	View File
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	View File
Any additional information	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

SSBN Degree College has constantly endeavoured to provide quality education and ensure all round development of the students.

The institution, situated at the heart of the city, spread over 7.42 acres of land with a built in area of 1,39,243 sq ft. This is a lead college in the private sector in the district. It has three wide blocks with 58 classrooms including 3 digital class rooms and 1 virtual class room with a capacity of 300. Academic

- 30 optimally equipped laboratories.
- 3000 sq.ft well stocked library with issue and return process automation
- Administrative building
- Air-conditioned Principal's Chamber with the 3LCD XGA projector with HDMI connectivity and screen for presentation
- 20 staffrooms
- Student evaluation division
- Air-conditioned ADNE Trust Office
- E-classrooms
- Digital Class Rooms
- Virtual class rooms
- State-of-the-art auditorium (220 seating) with 3LCD XGA projector with HDMI connectivity and screen
- Seminar halls
- Women waiting room

Training and Placement centre

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://ssbnc.in/files/AQAR/2022_23/4.1.1_add_info.pdf

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

SSBN has well-equipped, adequate facilities for cultural and sports activities. The college has indoor sports amenities, including a 12,000-square-foot multipurpose indoor sports facility with 3 ball badminton courts and 5 table tennis boards. As it is multipurpose indoor stadium, it can be converted into a volleyball court and a kabaddi court with synthetic pro mats. There are separate courts for the outdoor games. There are separate courts for athletics, boxing, badminton, cricket, kho-kho, Kabaddi, volleyball, and basket ball.

There is a sophisticated gym of 1000 square feet, equipped with modern equipment. The 1000-square-foot Yoga and Meditation Center facilitates the physical and mental health of the student community.

college also has a state-of-the-art auditorium with a total space of 3000 sq

File Description	Documents
Geotagged pictures	View File
Upload any additional information	View File
Paste link for additional information	https://ssbnc.in/files/AQAR/2022_23/4.1.2_add_info.pdf

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

17

File Description	Documents
Upload any additional information	View File
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

1245156

File Description	Documents
Upload audited utilization statements	View File
Details of Expenditure, excluding salary, during the years	View File
Any additional information	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

SSBN College Library is using Integrated Library Management System (ILMS) LIBSOFT version 9.8.5:1 Server and 2 clients Licenses from the year 2017 which enable circulation (issue/return), acquisition and cataloguing of books in an effective and user friendly way

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://ssbnc.in/files/AOAR/2022_23/4.2.1_add_info.pdf

4.2.2 - Institution has access to the following: e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources

C. Any 2 of the above

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	View File
Upload any additional information	View File

4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

224158.72

File Description	Documents
Audited statements of accounts	View File
Any additional information	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

4.2.4.1 - Number of teachers and students using the library per day during the year

150

File Description	Documents
Upload details of library usage by teachers and students	View File
Any additional information	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

Yes. The information technology policy of the college articulates the vision of the college, strategy, and principles as they relate to the use of information and information technology resources. IT policies interpret applicable laws and regulations and ensure that the policies are consistent with legal and contractual requirements. In addition, IT policies specify requirements and standards for the consistent use of IT resources across the college. Some more important points in policy are...

- Zero tolerance against the use of unlicensed software
- The institution encourages and actively enforces using in-house and open-source software modules in all possible domains.
- Using open source firewalls to block non-desirable content

Unauthorized access among the user groups resources blocked with appropriate firewall configuration

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
1819	300

File Description	Documents
Upload any additional information	View File

4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus

A. 250 Mbps

File Description	Documents
Details of bandwidth available in the Institution	View File
Upload any additional information	View File

4.3.4 - Institution has facilities for e-content development: Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing

E. None of the above

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
List of facilities for e-content development (Data Template)	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

3401306.72

File Description	Documents
Audited statements of accounts	View File
Upload any additional information	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

There is a general maintenance committee consisting of the principal as chairperson, a member of the governing council, senior faculty from languages, science, and the humanities, non-teaching staff, and student representatives. The committee takes every care to maintain and utilize the infrastructure in an appropriate manner. The college ensures optimal allocation and utilization of the available financial resources for the maintenance and upkeep of different facilities by holding regular meetings of the financial committee.

Maintenance of laboratory equipment, repairs, and painting works are done on demand by following stipulated procedures. Members of the faculty of the respective department monitor the effective utilisation of the laboratories. Annual stock checking is done under the guidance of the HOD's. The stock is cross-checked and verified by the HOD of another science department.

Library - A duly constituted Library Advisory Committee collects the requirements and list of books from the concerned departments, and HODs are involved in the process. The finalized list of required books is duly approved and signed by the principal.

Sports - A duly constituted Sports Advisory Committee headed Physical Directors maintains the sports equipment, fitness equipment, ground and various courts under the supervision of the principal. Maintenance of gym equipment is done whenever necessary and outsourced

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://ssbnc.in/files/AQAR/2022_23/4.4.2_add_info.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

1419

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	View File
Upload any additional information	View File

5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Institutional data in prescribed format	View File

5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology

C. Any 2 of the above

File Description	Documents
Link to Institutional website	https://ssbnc.in/files/AQAR/2022_23/5.1.3_add_info.pdf
Details of capability development and schemes	View File
Any additional information	View File

5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

686

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees

C. Any 2 of the above

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	View File
Details of student grievances including sexual harassment and ragging cases	View File
Upload any additional information	View File

5.2 - Student Progression	
5.2.1 - Number of outgoing students who got placement during the year	
37	
File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
5.2.2 - Number of outgoing students progressing to higher education	
54	
File Description	Documents
Upload supporting data for students/alumni	View File
Details of students who went for higher education	View File
Any additional information	View File
5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year	
5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year	
00	
File Description	Documents
Upload supporting data for students/alumni	View File
Any additional information	No File Uploaded
5.3 - Student Participation and Activities	
5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year	
31	

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

Following are the list of Cells/Committees / Units where students participation/representation is actively involved.

- Anti Ragging Cell : It has representatives of freshers and seniors to cooperate and to abolish ragging in the college premises.
- Women Empowerment Cell : The Women Empowerment Cell (WEC) has been established in SSBN Degree College with student representatives keeping in view the large number of women students in the college. It aims at curbing the social evils like eve-teasing and ragging by providing necessary counselling and guidance.
- Library Committee : The library committee consists of librarian, the teaching faculty and student representatives to address the issues on procurement of new titles, issues and renewals of the books.
- Internal Quality Assessment (IQAC) : Student representatives are nominated for the cell to participate in the quality initiatives of the institution.
- Sports : Student representatives give suggestions towards the sports activities within the institute and also address the adequacy of the infrastructure and other facilities.
- Discipline Committee : To have a positive approach in imparting discipline among students Principal nominates student representatives.

Attendance Monitoring Committee : This committee is formed to monitor subject wise students attendance and also make sure to have minimum attendance to write university exams. Students are made actively involved in this committee as a representatives

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://ssbnc.in/files/AQAR/2022_23/5.3.2_add_info.pdf

5.3.3 - Number of sports and cultural events / competitions organised by the institution

5

File Description	Documents
Report of the event	View File
List of sports and cultural events / competitions organised per year	View File
Upload any additional information	View File

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

The Alumni Association of SSBN Degree College was started in 1982. It was registered in 2018 as 'SSBN Degree College Alumni, ATP, and it's registration number is 298 of 2018. It comprises the president, the vice president, the secretary, the joint secretary, the treasurer, and eight GC members. The alumni meet frequently and interact with the staff and the students of the college to share their ideas for the betterment of the institution. The association offers networking opportunities that can connect recent graduates with established professionals and help them pursue career changes. Financial Initiatives :

- The Alumni Association provides scholarships to 10 meritorious poor students every year.
- One of the alumni members sponsored 6 "Ceramic Green Boards" for various classrooms in the science department.
- One of the alumni members contributed two "Sanitary Napkin vending machines" for the sake of girl students at the college.
- One of the alumni members contributed twenty T-shirts for

the NCC students at our college.

Other support services:

- The alumni actively support placement trainings and placements of students in various companies.
- The alumni have organized "webinars" and "Invited lectures" for the benefit of the students at the college.
- The alumni members have always supported conducting NSS camps, medical camps, and institutional events.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://ssbnc.in/files/AOAR/2022_23/5.4.1_add_info.pdf

5.4.2 - Alumni's financial contribution during the year

E. <2 Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

Sri Sai Baba National Degree College is an institution run by the Ananthapur District National Educational Trust (ADNE) with a vision of "establishing a premier educational institution that imparts quality education at a very affordable fee structure to the rural and underprivileged sections.

The Board of Management (ADNE TRUST) is the highest planning and policy-making body. It periodically interacts with various stakeholders in accordance with established protocols to evaluate and revise the policies and strategies that steer the institution with a more comprehensive aim, as well as goals and strategies that are in line with the institution's vision and mission statements.

The perspective plan for 2022-23 was strategically drafted with an emphasis on the growth and development of the college after taking input from stakeholders on developing an industry-relevant curriculum with a research orientation.

The principal, who is the head of academics and administration, is in charge of managing the operation of the school. The faculty supports the principal in ensuring the smooth operation of the institution by serving in various capacities like COE, IQAC Coordinator, HODs, Programme Coordinators, Placement Officers, and various committee conveners and members.

Important statutory bodies like the Governing Body, Academic Council, and financial and purchasing committees have faculty representatives who participate in and contribute to administrative and academic discussions. Heads of Departments play a crucial role as the Chairman of BOS and provide a "significant setting of outstanding education.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://ssbnc.in/files/AQAR/2022_23/6.1.1_add_info.pdf

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

Effective leadership is reflected in all the milestones that the college has marked in more than forty years of its existence - like achieving three cycles of autonomy, the "A" grade in the preceding two cycles of NAAC accreditation, and CPE.

The highest body (Board of Trustees and Advisory Committee) is responsible for framing general policies and governance and for taking significant financial and developmental decisions.

The Governing Council formulates the academic and administrative policies, approves new programs, and approves the annual budget. The Academic Council is empowered to design the curriculum and syllabus and make regulations regarding admission.

The College Council consists of staff representatives in addition to the HoDs, IQAC Coordinator, Superintendent, and Librarian, which ensures the representation of all these sections in the strategic decisions.

The principal, along with the vice principals, takes all stakeholders into confidence while planning and implementing various activities.

The representation of teachers in boards of studies, the research council, and the examination committee ensures teachers' participation in making academic decisions.

The college disciplinary committee has the authority to review and document disciplinary cases that the principal refers to it. The heads of departments and faculty members are empowered to oversee the regular functioning of the college.

File Description	Documents
Upload strategic plan and deployment documents on the website	View File
Upload any additional information	View File
Paste link for additional Information	https://ssbnc.in/files/AQAR/2022_23/6.1.2_add_info.pdf

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

The institution has a strategic plan prepared by the College Planning and Development Committee for institutional development. The committee consists of the president of the trust, the correspondent, the secretary, the IQAC coordinator, and the office superintendent. They meet periodically to prepare the action plan for the institution with regard to preparing the necessary budgets for departmental activities, fee structure, proposals for grants from UGC and other NGOs, introduction of new programmes and courses at UG and PG levels, and infrastructure development.

The perspective plan with a workable strategy for development

and deployment includes the following important aspects:.

- Teaching and learning
- Research and development
- Community engagement
- Human resource planning and development
- Industry interaction

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://ssbnc.in//files/AQAR/2022_23/6.2.1_add_info.pdf
Upload any additional information	View File

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

The Institution's internal structure delineates hierarchy, authority flow, and communication channels, with decision-making centered on Governing Council meetings and execution through the Principal's Office. The Principal, a pivotal leader, bridges Management and stakeholders, overseeing admissions, administration, and academics. Statutory bodies, established post-autonomy, guide quality initiatives. Administrative and academic committees ensure quality, with the Principal and faculty proposing academic matters to Management. Statutory bodies meet annually, while working committees and grievance redressal convene quarterly and fortnightly, respectively. The decentralized structure promotes effective operations. Management engages staff eight times yearly for academic matters. Institutional development's perspective plan is crafted by the Planning and Development Committee, yielding successful implementations in labs, self-financing courses, and autonomy in the past five years. The Principal, with three senior members, collaborates on the academic calendar with department input.

- Service Rules and Procedures
- Procedures for Recruitment
- Promotional Policies
- Grievance Handling Mechanism

Nature of grievances handled

File Description	Documents
Paste link to Organogram on the institution webpage	https://ssbnc.in/files/AQAR/2022_23/6.2.2_orgonogram.pdf
Upload any additional information	View File
Paste link for additional Information	https://ssbnc.in//files/AQAR/2022_23/6.2.2_add_info.pdf

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Documen	No File Uploaded
Screen shots of user interfaces	View File
Details of implementation of e-governance in areas of operation	View File
Any additional information	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

Faculty Empowerment Strategies deployed by the institution are in the areas of enhancing professional competence, welfare schemes, and attracting and retaining faculty.

The college consistently strives to create conditions for enhancement of the professional development of the staff. The following is the strategy implemented: --

Teaching staff

- Grant of permission to attend orientation / refresher courses and need based training programmes.

- Encourage the faculty to acquire additional qualification of M.Phil., Ph.D. e.t.c.
- Deputing the teachers to attend national and international seminars, conferences and workshops.
- Encouraging teachers to contribute articles to magazines and research journals.
- Providing financial assistance to organize state and national level seminars and workshops.
- Deputing the teachers to attend refresher-orientation and need based programmes for the development of faculty.

The details of faculty participation of the above are given in the respective evaluative reports of the departments.

Non-teaching Staff

- Encouraging non-teaching staff to upgrade their qualifications and working skills.
- Granting promotions to higher positions subject to the approvals by the Government authorities.
- Conducting periodical workshops to update their technical skills.
- Training to the administrative staff.

Welfare schemes for Teaching and Non- Teaching staff.

TEACHING:

- Appointment on compassionate grounds.
- Pension schemes and family pension schemes.
- Gratuity

NON-TEACHING

- EPF
- Gratuity

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://ssbnc.in/files/AQAR/2022_23/6.3.1_add_info.pdf

6.3.2 - Number of teachers provided with financial support to attend conferences /

workshops and towards payment of membership fee of professional bodies during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	View File
Upload any additional information	No File Uploaded

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

07

File Description	Documents
Summary of the IQAC report	View File
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	View File
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

The institute employs a budgetary control system for efficient financial resource utilization. Financial reforms have enhanced administration. The principal-led financial committee, comprising management, teaching, and administrative staff, solicits budgetary needs from departments and cells. Annual budgets are prepared, reviewed, and approved by the finance committee at the start of the academic year. Fixed expenditure limits align with institution income. Regular internal and external audits further ensure financial accountability and compliance.

Internal Audits:

- **Frequency:** Conducted quarterly.
- **Responsible Body:** internal financial committee of the institution.
- **Scope:** Thorough verification of income and expenditure details.
- **Reporting:** Compliance reports from internal audits are submitted to the management of the institution through the principal.

External Audits:

- **Frequency:** conducted annually.
- **Responsible Body:** External agency.
- **Scope:** Comprehensive examination of financial transactions.
- **Reporting:** External audit reports are likely to be submitted to the institution's management, providing an independent assessment of financial compliance.

So far, there have been no major objection in financial auditing or minor errors or omissions when

pointed out by the audit team are immediately corrected / rectified and precautionary steps are taken to avoid recurrence of such errors in future

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://ssbnc.in/files/AQAR/2022_23/6.4.1_add_info.pdf

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

00

File Description	Documents
Annual statements of accounts	View File
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	View File
Any additional information	No File Uploaded

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Resource Mobilization Policy:

As the ADNE Trust management, represented by the elite from all walks of life, maintains cordial relations with all political and non-political diversified groups of the town, it is able to mobilize resources from local MPs (MPLANDS), NGO's (RDT), alumni (endowment scholarships), industry (seed money), and other philanthropists.

Besides, the management applies for financial assistance from HRD, UGC, APSCHE, state government . aid for grant-in-aid staff salaries, and other funding agencies from time to time. The tuition fee for self-funding courses is another important resource apart from the commercial incomes of the trust. The management also encourages the teacher-researchers to apply for funding for their major and minor research projects.

The institution is a private-aided institution. It receives grant-in-aid from the government . of A.P. towards salaries and other allowances for the teaching and non-teaching staff for aided UG programs.

The institution offers self-financing programmes by charging self-financing fees from the students. The institution also received donations from RDT.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	NA

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

The IQAC of the college works towards improving and maintaining the quality of education, identifying and suggesting new ways of using teaching aids, developing suitable infrastructure and offering suggestions for the new self-finance courses. IQAC is an effective and efficient internal coordinating and monitoring mechanism. It plays a vital role in maintaining and enhancing the quality of the institution and suggests quality-enhancement measures to be adopted. IQAC meets every quarterly to plan, direct, implement and evaluate the teaching, research, and publication activities in the College. The sub-committees dealing with various activities and departments implement the IQAC-guidelines and report the feedback. IQAC strives to spread quality culture through quality enhancement initiatives and best practices. Significant improvements in quality have been made by institutionalizing the following IQAC initiatives:

- 1. Supervising the teaching-learning process
- 2. Feedback System
- 3. Annual Quality Assurance Report (AQAR)
- 4. Action taken report

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://ssbnc.in//files/AQAR/2022_23/6.5.1_add_info.pdf

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

The establishment of the IQAC adheres to the guidelines set by NAAC. All efforts made by the IQAC are focused on providing an excellent teaching and learning environment to help students achieve their maximum potential. SSBN Degree College prioritizes instilling values of compassion, conscience, and inclusion, aiming to nurture individuals who are not just successful professionals but also compassionate and inclusive human beings to achieve this, the IQAC gathers feedback from diverse stakeholders—Students, Faculty, Parents, Alumni, Staff, and Employers. This feedback aids in identifying strengths and weaknesses, prompting corrective actions to enhance the teaching-learning efforts.

The IQAC ensures stakeholders, particularly faculty, are briefed about their feedback and areas for improvement based on the received feedback. Employers' input is crucial in gauging the readiness of our students for the job market. These endeavours are aimed at devising specialized programs and policies, including Resume Writing, IT skills training, Soft Skills training, Effective Communication, and Interview skills training, to support students in effectively meeting the expectations of potential employers.

Furthermore, the IQAC took the initiative to establish a dedicated Academic Advisory Committee. This committee's primary focus is to streamline academic processes, especially during the transitional phase post-pandemic. It addresses issues such as faculty workload and course selections for students.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://ssbnc.in/files/AQAR/2022_23/6.5.2_add_info.pdf

6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any

B. Any 3 of the above

other quality audit recognized by state, national or international agencies (such as ISO Certification)

File Description	Documents
Paste the web link of annual reports of the Institution	https://ssbnc.in/files/AOAR/2022_23/6.5.3_annual_report.pdf
Upload e-copies of accreditations and certification	No File Uploaded
Upload details of quality assurance initiatives of the institution	View File
Upload any additional information	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Gender equity and sensitization:

- Sri Sai Baba National Degree College ensures zero tolerance for gender discrimination and cultivates a peaceful, supportive learning environment on campus.
- Students are made aware of the State Govt. Disha App on mobile to report sexual harassment grievances.
- WEC celebrates national and international days for girl students and creates awareness about the rights of girls.

Curricular: The curriculum is structured in such a way that it still instills values and nurtures social responsibility in the students. The course material is also designed to help the students, evaluate and analyze the underlying causes of gender bias and gender-based violence. **Co-curricular activities:** The mentors encourage the female students to participate in various events and competitions. Every year, the women's empowerment cell organizes a number of awareness programmes. Resource persons are invited to deliver talks on 'women empowerment' every year. Visits to distant locations, such as field research, industrial excursions, and study tours. The safety of girls is being ensured by female lectures. Women's facilities on the campus

- Safety and security
- Counselling:
- Common rooms:

Additional measures made by the institute: The institute has established a formal committee in accordance with the UGC/state government's requirements to ensure female employees and student's safety and security on campus. Some of these committees are:

- Women empowerment cell.
- Grievance redressal committee.
- Anti-Ragging committee.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://ssbnc.in//files/AOAR/2022_23/7.1.1_add_info.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment

B. Any 3 of the above

File Description	Documents
Geotagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

1. **Solid waste management:** :Solid waste collected from class rooms, departments, and other places on campus is collected in separate dustbins are provided to collect dry and wet solid waste, which is disposed of every evening to dump yard that is available on campus.

The NSS unit at the college is conducting different awareness programs on single use plastic. The college strictly prohibited the single use of plastic by displaying posters on campus.

2.Liquid Waste Management:

Liquid waste that is generated in the institute falls in to the following categories.

Septic tanks effluents from various sanitary blocks, water used for washing and cleaning of utensils etc. from canteen. Waste water from laboratories using chemicals. **RESPONSE** Liquid waste from departments laboratories, toilets canteen, and other places in the campus are properly connected to common drainage through pipe line system Press type water taps are fixed to water plant to reduce the waste of drinking water The chemical waste from laboratories is collected and dumped into chemical pit.

3.E -Waste Management

E - Waste on electronic waste is created when an electronic product is discarded after the end of its useful life. E- Waste mainly.

RESPONSE

E- Waste management:

The non working E- waste such as key boards, mouse , scanners, laboratory equipment, CPUs, etc., are collected from different places in the campus and are storing in the E-waste room and these E-waste has sent to the market for sale on quotation basis

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geotagged photographs of the facilities	View File
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water

C. Any 2 of the above

bodies and distribution system in the campus	
File Description	Documents
Geotagged photographs / videos of the facilities	View File
Any other relevant information	View File
7.1.5 - Green campus initiatives include	
7.1.5.1 - The institutional initiatives for greening the campus are as follows: <ol style="list-style-type: none"> 1. Restricted entry of automobiles 2. Use of bicycles/ Battery-powered vehicles 3. Pedestrian-friendly pathways 4. Ban on use of plastic 5. Landscaping 	B. Any 3 of the above
File Description	Documents
Geotagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File
7.1.6 - Quality audits on environment and energy undertaken by the institution	
7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following: <ol style="list-style-type: none"> 1. Green audit 2. Energy audit 3. Environment audit 4. Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities 	C. Any 2 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.

D. Any 1of the above

File Description	Documents
Geotagged photographs / videos of facilities	View File
Policy documents and brochures on the support to be provided	View File
Details of the software procured for providing assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

To build a nation of youth who are noble in their attitude and morally responsible, the college organizes and conducted several activities to build and promote an environment for ethical, cultural, and spiritual values among the students and

staff. To develop the emotional and religious feelings among the students and the faculty, commemorative days are celebrated on the campus with the initiative and support of the management for not only recreation and amusement but also to generate the feeling of oneness and social harmony.

The college and its teacher and staff jointly celebrate the cultural and regional festivals, plantation, Women's day, Yoga day. The college celebrates Telugu Basha Dinostavam, Hindi Diwas, Sanskrit day.

In this way the institute's efforts/initiatives in providing an inclusive environment for everyone with tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic, and other diversities.

The institution believes in equality of all cultures and traditions as is evident from the fact that students belonging to different caste, religion, regions are studying without any discrimination. Though the institution has diverse socio-cultural background and different linguistic, we do not have any intolerance towards cultural, regional, linguistic, communal socio economic and other diversities

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

The institution has organized student-centric activities like group discussions, debates, essay competitions, elocutions, & posters, which have always received huge participation from the students and promoted their awareness about various aspects of Indian citizenship.

The institution takes pride in launching the Plantation Program, wherein the focus does not stop with the sound academic foundation of the student community; it moves a step

forward to develop them as better citizens of the country. In this regard, the institute, apart from imparting education, inculcates a feeling of oneness among the student community through various practices and programs. Various faculties have always been in the practice of organizing activities that not only initiate but also motivate the students to adopt various practices that promote "unity in diversity."

College celebrates LibraryDay, TeachersDay, IndependenceDay, and RepublicDay. Students participate in an elocution and quiz contest with all their insights, which in turn contribute to the ideal constitutional values and the fundamental duties and rights of IndianCitizens.

Faculty members have organized various academic and co-curricular activities for the propagation of the fundamental duties and rights of Indian citizens. The institution holds the credit in organizing various forms of legal-aid and legal-awareness camps to recognize the roles and responsibilities as an individual level

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	View File
Any other relevant information	View File

7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized

C. Any 2 of the above

File Description	Documents
Code of Ethics - policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

SSBN Degree College organizes national and international commemorative days, events, and festivals to promote various causes, raise awareness, and foster a sense of community.

SSBN Degree College always believes in celebrating events and festivals on campus to improve social cohesion. It helps students learn and understand the need for and importance of the events. The college makes incredible efforts to celebrate national and international days, events, and festivals throughout the year. In the academic year 2022-2023, we celebrated the following days, like World AIDS Day and National Science Day. The college also believes that education will allow the students to flourish only by providing them with the right platform where they can work towards becoming responsible citizens.

Our college celebrates World Environmental Day and other environmental events like essay writing and elocution to raise awareness about environmental issues and promote sustainable practices.

Our college celebrates its own commemorative days and festivals to honor historical events, cultural traditions, and achievements. For example, Independence Day, Republic Day, and various cultural festivals are celebrated.

College celebrate events like International Literacy Day, World Science Day for Peace and Development, and International Education Day to emphasize the importance of education and knowledge

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	View File
Geotagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

BEST PRACTICE - I:

Title Of the Practice: Vigilance Awareness

Objectives of the Practice: The objectives of Vigilance Awareness are multifaceted and aim to foster a culture of integrity, transparency, and ethical conduct within organizations and society. The key goals include Preventing Corruption, Promoting Ethical Conduct, Creating Awareness, Ensuring Accountability, Educating Stakeholders, Legal Compliance, Cultivating a Ethical Organizational Culture, Preventing Fraud and National Integrity.

BEST PRACTICE - II: Title of the Practice: Nashamukth Awareness Program

OBJECTIVES OF THE PRACTICE: "Nashamukth" awareness in colleges refers to initiatives aimed at creating awareness about the harmful effects of substance abuse and promoting a drug-free environment. This initiative emphasizes preventive education to equip students with knowledge about the risks associated with drug abuse. The focus is on fostering an understanding of the physical, mental, and social consequences of substance use. The objectives of Nashamukth awareness in colleges typically include Prevention of Substance Abuse, Education and Awareness, Promoting Healthy Lifestyles, Early Intervention, Creating a Supportive Environment, Legal Awareness, Peer Education, Community Engagement, Promotion of Alternatives, Empowering Students Against Peer Pressure and Evaluation and Continuous Improvement to regularly evaluate the effectiveness of Nashamukth awareness programs and make improvements based on

feedback and changing trends

File Description	Documents
Best practices in the Institutional website	https://ssbnc.in/files/AOAR/2022_23/7.2_best_practices.pdf
Any other relevant information	https://ssbnc.in/files/AOAR/2022_23/7.2_added_info.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

The college automated the library by issuing of books to the students and staff. The students took initiative to participate in the summer fellowship programme to learn about the innovative things. The placement cell is provided the opportunities to the students after completion of their graduation they placed in the particular job according to their skills. The college is also implemented the Career Development Cell to encourage the students to train on particular aspect.

Gather feedback from community stakeholders, including students, faculty, staff, and local residents, to identify and highlight areas where the institution has positively impacted lives and the community at large, even if these areas fall outside its primary mission.

Ultimately, institutions that can demonstrate their excellence and positive influence in areas distinct from their priority and thrust highlight their adaptability, innovation, and commitment to making a broader societal impact.

Multidisciplinary Programs: Our college introduces and excels in multidisciplinary programs that bridge different areas of expertise, it showcases its ability to adapt and innovate in response to evolving societal needs.

File Description	Documents
Appropriate link in the institutional website	https://ssbnc.in/files/AQAR/2022_23/7.3.1_add_info.pdf
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

- **Providing the Financial Assistance:** College Management and faculty provides financial assistance to the needy poor students. This is one of the best practices of the institution to provide helping hand to the poor and needy students based on economic back ground of the students.
- **Providing employment opportunities:** College has vision to conduct the job melas in collaboration with Andhra Pradesh State Skill Development Corporation (APSSDC) in regular intervals to provide employment opportunities to all eligible students and their peers in the other institutions.
- **Planning for conducting the cultural activities:** The college is also planning for conduction of cultural activities in our college premises. The cultural activities like dance, songs (patriotic), etc.
- **Planning for conducting the Self-employment programme for girls:**The college plans to conduct the different types of self-employment programmes for girls to stand on their foot for earning while learning